



Real estate search

PRIVATE REAL ESTATE AGENCIES

WHAT

Agencies that offer information on rental properties and assist with the renting procedure.

WHERE

See the list of real estate agencies here:

<http://www.realestate-slovenia.info/nepremicninske-agencije.html>

INTERNET REAL ESTATE ADVERTISING

WHAT

Real estate advertising medium offer real estate from real estate agencies and individual sellers.

WHERE

in English and Slovenian) <http://www.realestate-slovenia.info/>

(in Slovenian) <http://www.bolha.com/nepremicnine/>

(in Slovenian, English, and Russian) <https://www.sloveniaestates.com/>

PAPER MEDIA

WHAT

Media advertise real estate offers in paper editions of newspapers and on on-line portals.

WHERE

(in Slovenian) <http://nepremicnine.deloindom.si/>



SOCIAL NETWORKS

WHAT

Individuals offer and seek real estate on public networks, like Facebook.

WHERE

Facebook: Stanovanjce, kje si?

NON-PROFIT HOUSING

WHAT

Non-profit housing is available to people with low to middle income.

The providers are municipalities and non-profit organizations. You can rent a non-profit dwelling only if you're a citizen of the Republic of Slovenia and you fulfill other required criteria.

WHERE

(in Slovenian) <http://ssrs.si/>

(in Slovenian)

<http://www.jssmol.si/dodeljevanje-stanovanj-za-upravicence/dodeljevanje-neprofit-nih-stanovanj-v-najem/>

(in Slovenian) <http://www.jmss-mb.si/index.php/sl/>



Renting a property in Slovenia

WHAT

To rent a property, you can contact the owner of the property directly or find a property through real estate agencies. Before moving-in you will be required to sign a written contract that typically includes the following information:

- your personal information, personal information of other tenants over 18 years of age and personal information of the owner of the property,
- description of the apartment (the condition that apartment is in and if it is furnished)
- specification of all costs of renting, including tax and utility costs (electricity, water, gas, etc.)
- amount of the deposit,
- the duration of renting,
- rights and responsibilities of the tenant and the owner.

The tenant has the right:

- to habitable home,
- to use the property in accordance with the rental agreement,
- to make necessary repairs at his own expense and then deduct the repair costs from the rent payment.

The tenant has the responsibility to:

- to notify the landlord of the defect or the disturbance (material or legal) for which the landlord is liable to address,
- to enable the landlord to enter the dwelling at least two times a year after advance notice in order to make inspections, make necessary repairs, supply necessary services,
- to obtain the landlord's consent, if the dwelling is to be used by the guest for more than sixty days in the three-month period,
- cover the costs of damages caused by neglect of the dwelling.

The tenant is not allowed:



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- to alternate and improve the dwelling its equipment and devices without a written consent of the landlord,
 - to re-rent the apartment without a written consent of the landlord.
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WHO

Anyone over 18 years of age.

WHEN

It can take time to find suitable accommodation. Start looking for accommodation early, especially in cities. Moreover, the prices might go up at the end of summer when a lot of students are searching for apartments, so might want to search for apartment before or after that period.

GOOD TO KNOW

Real estate agencies will charge a fee for their services.

STEPS

STEP 1 – Finding accommodation: In finding the accommodation you can be assisted by private agencies dealing in purchase, sale or rent of real estate, or you can look up advertisements in printed media and the internet. The price of property depends on the location, size, age and fittings of the property concerned and changes constantly in accordance with supply and demand. Property prices are highest in the capital Ljubljana and at the coast.

STEP 2 – Renting: You will need only a valid identity document in order to rent a property and sign a rental agreement. Registration of the rental agreement and tax payments are performed by the landlord. If you decide to rent a flat, an agreement with its owner – which needs to be authenticated by a notary – is usually signed. Slovenian citizenship is a condition for renting a non-profit



accommodation by the municipality.

STEP 3 – Registration of temporary address: After you sign the rental agreement, you have to register a temporary residence within 3 days. The registration is compulsory and free of charge. You can register in person at any administrative unit in the Republic of Slovenia or at the online portal E-uprava, if you have a digital certificate. To register you need to provide a valid identity document and a document which proves that you can reside at the given address (a rental agreement, written agreement from the property owner). Registration of temporary address is valid for one year. After that period you need to prolong the registration within 8 days.

Buying a property in Slovenia

WHAT

If you're not a Slovenian citizen, special conditions exist when you want to buy a property in Slovenia.

WHO

If you are a foreigner, you have the right to own real estate in Slovenia under certain conditions. In case of real estate inheritance, you as a foreign citizen have the same inheritable rights as Slovenian citizens if you meet condition of reciprocity principle. Regarding other ways to obtain real property right (e.g. based on a contract), foreigners in Slovenia (foreign citizens and legal entities with registered seat of a company in a foreign country) can be classified in the following groups:

1. Foreigners who do not need a decision on determination of reciprocity (real property right can be obtained under the same conditions as Slovenian citizens):
 - Citizens and legal entities with registered seat of a company in EU member



countries

- Citizens and legal entities with registered seat of a company in OECD member countries
- Citizens legal entities with registered seat of a company in EFTA member countries
- Person with status of a Slovenian without Slovenian citizenship.

When obtaining real property right, you do not need a decision on determination of reciprocity if you are a foreign lawful inheritor and foreign contestable inheritor who could also be an inheritor according to lawful inheritance.

In now started procedures to enter real property right accounts, you do not need a decision if you are a citizen of former SFRY republics who met all the conditions to enter the account before 31 December 1990 (but the registration was not realized or the procedure of entering the land register has not yet started).

1. Foreigners who need positive decision on determination of reciprocity to obtain real property right:
 - Citizens and legal entities with registered seat of a company in the EU candidate countries (Republic of Macedonia, Republic of Serbia, Montenegro, Republic of Albania).

If you are a citizen of EU candidate country or a legal entity with registered seat of a company in such country who wants to obtain a decision on determination of reciprocity, you must submit an application to the Ministry of Justice. More information about the procedure of determination of reciprocity as well as specimen of the application form for determination of reciprocity are available on the website of Ministry of Justice in the following link (available only in Slovene): http://www.mp.gov.si/si/delovna_podrocja/direktorat_za_civilno_pravo/sektor_za_civilno_zakonodajo/pridobivanje_lastninske_pravice_tujcev_na_nepremicninah_v_republiki_sloveniji/

1. Foreigners who cannot obtain real property right or who can obtain it only based on inheritance:
 - citizens and legal entities with registered seat of a company in all other countries, which do not fit in one of the previously stated groups (among others Bosnia and Herzegovina, People's Republic of China, Russian Federation, Ukraine).



HOW

Before purchasing property in Slovenia, the buyer should obtain:

- a Slovenian tax number and
- EMŠO number (comparable to a social security number) from the local authority where the property is located.

The procedure takes about three days.

It is advisable to use a licensed and registered real estate agent. Your agent will then contact the seller and present your offer. If accepted, the agent will arrange for a contract to be procured and translated. Usually, a 10% deposit is paid upon signing.

A title search is then conducted. The Land Registry in Slovenia employs a modernized system and performing due diligence can be easy, and takes just two working days. Whether you decide to do this personally or have your agent do it for you, make sure that all the documents get translated to avoid any pitfalls.

For the final process, the agent must prepare a new copy of the land registry entry, community confirmation that no communal rights are being claimed against the property, and an official evaluation for proper payment of taxes. When all this is in order, the buyer has to settle the remaining balance with the seller.

WHERE

Ministry of Justice, Župančičeva 3, 1000 Ljubljana, T: +386 1 369 5342, E: gp.mp(at)gov.si, <http://www.mp.gov.si/en/>

ATTENTION

You can also check the land registry by yourself if you register at the electronic land registry website and know the exact address of the property (In Slovene): http://www.sodisce.si/javne_knjige/zemljiska_knjiga/



Waste management

WHAT

By definition a 'waste' is a substance or an object, which the owner discards, intends to discard or has to discard. Slovenia emphasises the importance of preventing waste production and encourages preparation of waste for reuse and recycling. Effective treatment of waste can drastically contribute towards an efficient use of sources, which are of vital importance for satisfying the needs of human society and ensuring its future development.

WHO

Each person is obliged to separate waste. There are separate waste containers for the following types of waste:

- paper and cardboard
- glass
- plastic (packaging)
- biodegradable waste
- general waste

Bulky waste collection or drop off at the specified pickup point (e.g. petrol stations):

- bulky waste
 - hazardous waste
 - electronic waste and discarded electronic equipment
 - special waste
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GOOD TO KNOW

As a client of a local waste management company, you can once a year order a free of charge waste collection for bulky waste (up to 2m³). In



Ljubljana, you need to register here:

<http://www.mojiodpadki.si/narocanje/kosovni-odpadki>

WHERE

The competent authority for waste management is the municipality and the Slovenian Environment Agency, Vojkova 1b, 1000 Ljubljana; T: +386 1 4784 000, gp.arso@gov.si, <http://www.arso.gov.si/en/environmental%20protection/waste/>. For information on the specific regime of waste management turn to a local waste management company. In Ljubljana, you can download an app to manage your waste disposal (n Slovenian): <http://www.mojiodpadki.si/main>

ATTENTION

Incorrectly discarded waste is fined. Add when a bulky waste (*odvoz kosovnega odpada*) is arranged.

Unemployment assistance

UNEMPLOYMENT BENEFIT (DENARNO NADOMESTILO)

WHAT

This is a monthly benefit for a period of time. You have the right to unemployment benefit the day after you end the employment relationship and finish work and when you register in the Unemployed persons register at the Employment Service of Slovenia within 30 days. You can claim the unemployment benefit if:

- you have been insured for the case of unemployment for at least 9 months in the last 24 months,
- you are younger than 30 years and you have been insured for the unemployment for at least 6 months in the last 24 months,



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- when your contributions to the case of unemployment were paid.
 - when the employment relationship has not been ended by your choice.

WHERE

You can file the claim for the unemployment benefit at the Employment Service of Slovenia within 30 days from the end of your work (employment contract). You can find the nearest office here:

http://english.ess.gov.si/about_ess/addresses_and_working_hours



Low income assistance

FINANCIAL SOCIAL ASSISTANCE (DENARNA SOCIALNA POMOČ)

WHAT

This is a monthly income for a period of time. You are entitled to Financial social aid when you are without any income or other assets enabling subsistence, or you receive an income less than the amount of monthly Financial social assistance – currently 385,05€. If you are able to work, you must be registered in the unemployment persons register at the Employment Service of Slovenia.

WHERE

You can find more information or file an application for the benefit at the Centre for Social Work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

EXTRAORDINARY FINANCIAL SOCIAL ASSISTANCE (IZREDNA DENARNA SOCIALNA POMOČ)

WHAT

This benefit is given in extraordinary circumstances, when you need financial support for a definite purpose. The benefit is granted for purchase of necessary goods (clothing, medicine/medication, food, etc.). You must submit documents that are evidencing the use of the received funds.

WHERE

You can find more information or file an application for the benefit at the Centre for Social Work. Find the nearest here (tu, tudi zgoraj in spodaj, ne pise vec v katerem jeziku je site):

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/



INCOME SUPPORT / SOCIAL PROTECTION ALLOWANCE (VARSTVENI DODATEK)

WHAT

When you are unable to provide financial and material security for yourself or your family due to unexpected circumstances that are beyond your control, you may get the Income support. Income Support /Social Protection Allowance is intended for permanently unemployed people who lost their working capacity or unemployed elderly people (63 years for women and 65 years for men). You are entitled to income support if:

- you're a Slovenian citizen with permanent residence in Slovenia,
- you're a foreigner with a permanent residence permit and permanent residence in Slovenia.

WHERE

You can find more information or file an application for the benefit at the Centre for Social Work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

THE RIGHT TO PAYMENT OF CONTRIBUTIONS FOR COMPULSORY HEALTH INSURANCE (PRAVICA DO PLAČILA PRISPEVKA ZA OSNOVNO ZDRAVSTVENO ZAVAROVANJE)

WHAT

This right enables you to have basic health care insurance covered by the state. You can get this benefit if:

- you're a Slovenian citizen or international protection beneficiary and you're entitled to Financial social assistance,
- you're in a position of material threat for reasons beyond your control,
- you're not insured in another way provided by the law governing health insurance.

WHERE

You can find more information or file an application for the benefit at the Centre for Social Work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/



RIGHT TO COVER THE DIFFERENCE UP TO THE FULL VALUE OF MEDICAL SERVICES (PRAVICA DO KRITJA RAZLIKE DO POLNE VREDNOSTI ZDRAVSTVENIH STORITEV)

WHAT

If you're a Slovenian citizen living in Slovenia or foreigner with permanent residence permit and permanent residence in the RS you can get this benefit if:

- you're entitled to Financial social assistance or qualify for Financial social assistance and
- you're not insured somewhere else, provided by the law governing health insurance.

You can assert the right to this benefit in the period when you are eligible for the Financial social assistance.

WHERE

You can find more information or file an application for the benefit at the Centre for Social Work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

REDUCED KINDERGARTEN PAYMENT (ZNIŽANJE PLAČILA ZA VRTEC)

WHAT

The subsidy for the kindergarten payment is calculated on the base of average monthly income on individual family member. You can file the application at the beginning of the school year, on 1st of September or anytime during the year.

WHERE

You can find more information or file an application for the benefit at the Centre for Social Work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/



SCHOOL MEALS SUBSIDY AND SCHOOL LUNCH SUBSIDY (DODATNA SUBVENC IJA MALICE ZA UČENCE IN DIJAKE TER SUBVENC IJA KOSILA ZA UČENCE)

WHAT

You may be entitled to School meal/lunch subsidy for your child's if:

- your child is registered to primary or secondary school program,
- you're entitled to child allowance,
- your average family income per person does not exceed 53 % of the net average wage in Slovenia when you apply for school meal and 36 % when you apply for school lunch.

These pupils directly receive the benefit:

- Asylum seekers,
- Pupils who are placed in foster homes,
- Pupils with special needs who are placed in residential care.

WHERE

You don't need to file an application for the subsidy. The school will receive the data from the current decision on child allowance or state scholarships. You only need to register your child to school meal and/or school lunch at the school.



Financial assistance for housing

NON-PROFIT HOUSING

WHAT

Non-profit housing is available to people with low to middle income.

The providers are municipalities and non-profit organizations. Municipalities or groups of municipalities often set up a municipal housing fund to support non-profit housing. You can rent a non-profit dwelling if you're a citizen of the Republic of Slovenia and you fulfil other required criteria.

WHERE

- Residential Fund of Republic of Slovenia (*Stanovanjski sklad Republike Slovenije, javni sklad*) Poljanska cesta 31, P.P. 2044, 1000 Ljubljana; T: +386 (1) 4710 500; E: ssrsinfo@ssrs.si, <http://ssrs.si/kontakt>
- Public Residential Fund of Municipality of Ljubljana (Javni stanovanjski sklad Mestne občine Ljubljana), Zarnikova ulica 3, P.P. 2012, 1104 Ljubljana, T: +386 306 14 36. mol@ljubljana.si, <http://www.jssmol.si/domov/>
- Public Intermunicipal Fund Maribor (Javni medobčinski stanovanjski sklad Maribor), Grajski trg 1, 2000 Maribor, T: +386 (0)2 250 63 10, info@jmss-mb.si, <http://www.jmss-mb.si/index.php/sl/>

RENT ASSISTANCE (SUBVENCija ZA NAJEMNINO)

WHAT

This is a monthly benefit. You can get rent assistance when you reside:

- in a non-profit apartment,
- in a temporary housing unit,
- in a rental apartment: senior housing, senior housing with assistance, handicapped-accessible housing
- in an apartment rented in a general real-estate market,
- in a caretaker's apartment,
- when you're a holder of the international protection and you fulfil additional



criteria. The right is valid for a period of one year.

WHERE

You can file an application for rent assistance at your local Centre for Social Work.

Find the nearest centre here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

RENT ASSISTANCE FOR BENEFICIARIES OF INTERNATIONAL PROTECTION – “FINANCIAL COMPENSATION FOR ACCOMMODATION ON A PRIVATE ADDRESS” (SUBVENCija ZA NAJEMNINO ZA OSEBE Z MEDNARODNO ZAŠČITO – “DENARNO NADOMESTILO ZA NAMESTITEV NA ZASEBNEM NASLOVU”)

WHAT

This is a monthly benefit. If you are granted international protection, you are entitled to free accommodation in an integration house for a period of one year after the granting of international protection status. The time of your accommodation can be extended for maximum six months under specific circumstances. When you are guaranteed private accommodation and conclude a rental agreement, the Government Office for Support and Integration of Migrants grants you financial compensation for private accommodation for 18 months from the date of acquisition status, if you do not have your own means of subsistence, or if your livelihood is not assured otherwise. The financial compensation can be extended to another 18 months if you regularly attend Slovenian language course.

WHERE

You should apply for financial compensation at Government Office for Support and Integration of Migrants, T: +386 1 200 84 01.

PERSONS WITH SPECIAL NEEDS

WHAT

Persons with special needs have priority when renting non-profit apartments, supported by the public housing funds. Secondary school students with special needs have priority to be accepted at the boarding school. Higher education students with special needs have priority to be accepted at student dormitories.

WHERE



For more information contact Ministry of Labour, Family, Social Affairs and Equal Opportunities; Disabled, War Veterans, Victims of War Directorate, Kotnikova 28, 1000 Ljubljana, T: 01 369 77 00, E: [gp.mddsz\(at\)gov.si](mailto:gp.mddsz(at)gov.si), http://www.mddsz.gov.si/en/areas_of_work/invalidi_vzv/

WOMEN AND CHILDREN UNDER THREAT OF VIOLENCE

WHAT

You can take shelter in a Safe house or a Mother's home if:

- you're a victim of violence and you have nowhere to go,
- you're a mother with minor children, pregnant or single and you are in a difficult social situation.

WHERE

If you need help you can contact the nearest Centre for social work:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

You can also see the list of Safe houses here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/programi_socialnega_varstva/varne_hise/ and a list of Mother's home here:

<https://www.scsd.si/materinski-domovi.html>

Aid in food, clothes etc.

CARITAS SLOVENIA (KARITAS SLOVENIJA)

WHAT

Karitas Slovenia offers help with food packages for individuals and families who lack the basic means for subsistence.

WHERE



Caritas Slovenia, Kristanova ulica 1, 1000 Ljubljana, T: +386 1 300-59-60,
E: info@karitas.si, <http://www.karitas.si/>

RED CROSS SLOVENIA (RDEČI KRIŽ SLOVENIJE)

WHAT

Red cross Slovenia helps socially endangered individuals and families with food packages, hygienic supplies, clothing and footwear, furniture and home appliances.

WHERE

Red cross Slovenia, Mirje 19, 1000 Ljubljana, T: +386 01 24 14 300, E:
rdeci.kriz@rks.si, <http://www.rks.si/si/English/>

SLOVENIAN ASSOCIATION OF FRIENDS OF YOUTH (ZVEZA PRIJATELJEV MLADINE SLOVENIJE)

WHAT

Their aim is to raise the quality of life for children, young people, and families and represent their interests, assert their needs and protect their rights.

They contribute to a reduction of social exclusion of children with material, financial and moral help to those in need.

WHERE

Slovenian association of friends of youth, Miklošičeva 16, 1000 Ljubljana, T: +386 1 239 67 20, E: info@zpms.si, <http://en.zpms.si/projects/>

Other legal aid



WHAT

If you need legal representation of any kind, you can contact any Attorney law firm in Slovenia.

WHERE

Check the list of attorneys who offer legal aid in Slovenia (available only in Slovenian): <http://www.odv-zb.si/zbori/obmocni-zbori/obmocni-zbor-ljubljana>



Other pro bono legal aid

INSTITUTE FOR FREE LEGAL AID (ZAVOD ZA BREZPLAČNO PRAVNO POMOČ)

WHAT

A non-profit institute offering free legal aid and legal advice.

WHERE

Zavod za brezplačno pravno svetovanje, Murgle 141, 1000 Ljubljana, Office in Dobrova: Stara cesta 13, 1356 Dobrova, E: info@brezplacnapravnepomoc.si,

LEGAL INFORMATION CENTRE FOR NGOS (PIC – PRAVNO INFORMACIJSKI CENTER)

WHAT

Professional legal support to individuals, vulnerable groups and non-governmental organizations. They provide protection of asylum applicants, refugees, foreigners, migrants. In the framework of the Law on foreigners and international protection they offer legal counselling and informing regarding managing of their status, protection and their access to social, economic and other rights.

WHERE

Pravno-informacijski center nevladnih organizacij – PIC, Metelkova 6, 1000 Ljubljana, T: +386 1 521 18 88, +386 51 681 181, E: pic@pic.si, <http://pic.si/about/>

HUMANITARIAN ASSOCIATION LAW FOR ALL (PRAVO ZA VSE)

WHAT

Law students from University of Maribor offer free on-line legal advice to all who need it. You can write to them in Slovenian, English, Croatian, Serbian and Bosnian language.



WHERE

Humanitarian Association Law for all, <http://www.pravozavse.si/>



Human Rights Ombudsman of the Republic of Slovenia

WHAT

Under the Constitution, the Republic of Slovenia has an Ombudsman whose responsibility is the protection of human rights and fundamental freedoms in relation to state authorities, local authorities, and persons in public office. The Ombudsman is not part of any mechanism of authority, but rather acts as an overseer of authority since as an institution it restricts its capricious encroachment of human rights and fundamental freedoms. The Ombudsman is in his work not only limited to handling direct violations defined as human rights and freedoms in the constitution, but may act in any case whatsoever dealing with a violation of any right of an individual arising from a holder of authority. He can intervene also in the case of unfair and poor state administration in relation to the individual. If the aforementioned is considered, it can have a significant impact on the development and increase in legal and administrative culture between holders of authority and the individual.

By law, you can initiate the proceedings in the event of a human rights violation if you think your human rights have been violated or by the written authorization of the person who thinks his or her rights have been violated. The process can also be initiated by anyone else.

WHERE

For more information contact Human Rights Ombudsman of the Republic of Slovenia, Dunajska cesta 56 (4th floor), 1109 Ljubljana, T: 01 475 00 50, freephone: 080 15 30, E: info@varuh-rs.si, <http://www.varuh-rs.si/kontakt/how-to-reach-us/?L=6>



State pro bono legal aid – free legal aid

WHAT

Free legal aid is a service that can help you to cover the costs of legal advice, mediation, and legal process in general. You can get legal aid when you cannot afford to pay the legal costs without serious financial harm to you and/or your family.

WHO

You are eligible to free legal aid if:

- you're a citizen of Slovenia, or you're a foreigner with temporary or permanent residence permit,
 - and the average monthly income per individual family member does not exceed the amount of two minimal basic incomes.
-

HOW

You can submit an application for free legal aid to the Free legal aid body at the responsible court in the district of your residence.

WHERE

You can find the list of courts in Slovenia (available only in Slovenian)

here: http://www.sodisce.si/sodisca/sodni_sistem/seznam_sodisc/#

You can also check the list of attorneys who offer legal aid (look for “*brezplačna pravna pomoč*”): <http://www.odv-zb.si/zbori/obmocni-zbori/obmocni-zbor-ljubljana>



Counselling for families and children

CENTRE FOR SOCIAL WORK (CENTER ZA SOCIALNO DELO)

WHAT

Centres for social work offer various forms of support for families and children in the local area. They offer support through professional counselling, problem-solving, and protection of children. They provide guardianship for unaccompanied minors and help them with legal and administrative procedures and can start the process of family reunification.

WHERE

Find the nearest Centre of Social Work here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/



Programs by NGOs

SLOVENIAN PHILANTHROPY (SLOVENSKA FILANTROPIJA)

WHAT

They provide advice, information, psychosocial support and advocacy for various marginalized groups of migrants, such as asylum seekers, refugees, unaccompanied children, undocumented migrants and migrant workers.

WHERE

Slovenian Philanthropy, Poljanska cesta 12, Ljubljana 1000, T: +386 1 43 01 288, +386 43 34 024, +386 43 35 106, E: info@filantropija.org, <http://www.filantropija.org>

CARITAS SLOVENIA (KARITAS SLOVENIJA)

WHAT

Holidays for refugee families and children, workshops for migrants. They provide psychosocial support for migrants in cooperation with other NGOs. They organize programmes such as summer camps for refugees, summer

WHERE

Caritas Slovenia, Kristanova ulica 1, 1000 Ljubljana, T: +386 1 300-59-60, E: info@karitas.si, <http://www.karitas.si/>

JESUIT ASSOCIATION FOR REFUGEES SLOVENIA

WHAT

Visits those in centres and organises social support for asylum seekers and refugees.



WHERE

Jesuit Association for Refugees Slovenia, Zrinjskega Cesta 9, 1000 Ljubljana, Tel: +386 14 30 00 58, E: europe.admin@jrs.net (Slovenian direct email is not working), <http://www.jrs.rkc.si>

ASSOCIATION ODNOS (DRUŠTVO ODNOS)

WHAT

They provide psychosocial support to migrants and their families, which includes counselling and different types of group work and free time activities for children, youth and adults.

WHERE

Association Odnos, Mala loka 22, 1230 Domžale, T: 041 552 628, E: drustvoodnos@gmail.com, <http://odnos.si/>



Programs by state social services

FIRST SOCIAL AID (PRVA SOCIALNA POMOČ)

WHAT

When you seek aid for the first time you can contact Centre for Social work for First social help. First social aid offers support at recognizing social distress or problems, the assessment of possible solutions, information on possible social care services, and other information on assistance in distress. The service is confidential and free of charge.

WHERE

For first information you can call professionals at the local Centre for social work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

Legal representation of unaccompanied minors

WHAT

The guardian's task is to represent a minor in legal and administrative procedures and protect his/her rights and interests, offer him/her psychological support, enables quality free time activities and inclusion in new environment. The guardian can start the procedure of family reunification. Unaccompanied minor refugees who come to Slovenia are appointed a legal guardian by the Centre for social work.



GOOD TO KNOW

Trained volunteers of non-governmental organization Slovenian Philanthropy are acting as guardians of unaccompanied and separated children. Their aid includes:

- custodial services and psychosocial support to unaccompanied and separated children,
- provision of guardians and establishment and coordination of a network of custodians and informal translators,
- study help and teaching Slovenian,
- social, sporting and cultural activities,
- advocacy,
- member of the Program for Separated Children in Europe.

More information: Slovenian Philanthropy, Poljanska cesta 12, Ljubljana 1000,
T: +386 1 43 01 288, +386 43 34 024, +386 43 35 106, E:
info@filantropija.org, <http://www.filantropija.org>

WHERE

Ministry of Labour, Family, Social Affairs and Equal Opportunities, Kotnikova 28
1000 Ljubljana, T: +386 1 369 77 00, E: gp.mddsz@gov.si



Helplines

SOS HELP-LINE (SOS TELEFON – ZA ŽENSKE IN OTROKE – ŽRTVE NASILJA)

WHAT

SOS Help-line is a telephone line intended for all who experience domestic violence or violence from their partners, relatives, violence at a work place or in other relationships. SOS Help-line is available only in Slovenian language. It provides counselling and informative talk with a competent female counsellor on a free phone line.

WHERE

SOS Help-line, free number: 080 11 55, workdays: 12 noon–10 p.m. Saturdays, Sundays and Bank Holidays: 6 p.m.–10 p.m., <http://www.drustvo-sos.si/?lang=en>

TOM – NATIONAL TELEPHONE HELPLINE – PHONE FOR CHILDREN AND YOUNG PEOPLE

WHAT

TOM is a free telephone line for children and young people who can get the support and help they need on any different topic. They provide psychosocial help through conversation with trained counsellors. Conversations are confidential and anonymous.

WHERE

TOM telephone, free number: 116 111, every day: 12:00 noon–8 p.m., <http://www.e-tom.si/kam-po-pomoc/231>

HELP-LINE IN CRISIS (KLIC V DUŠEVNI STISKI)

WHAT



Anyone of any age who is experiencing a personal, emotional or mental health crisis can call. When you call you will always speak with a professional counsellor.

WHERE

Help-line in crisis, T: 01/ 520 99 00, every day between 7 p.m. and 7 a.m.



Counselling for families and children

CENTRE FOR SOCIAL WORK (CENTER ZA SOCIALNO DELO)

WHAT

Centres for social work offer various forms of support for families and children in the local area. They offer support through professional counselling, problem-solving, and protection of children. They provide guardianship for unaccompanied minors and help them with legal and administrative procedures and can start the process of family reunification.

WHERE

Find the nearest Centre of Social Work here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/



Safe houses, mothers' home for women and children

WHAT

You can request for shelter in Safe House if you've been a victim of (domestic) violence and you have nowhere to go. Safe Houses offer women and children who experience any form of violence (psychological, physical or sexual) the possibility of withdrawal and housing. They represent a safe space where they can resort and redefine their life, with the support of counselors. The location of Safe Houses is confidential.

If you're a mother with a child in a difficult social situation you can request for shelter in Maternity home. Maternity homes are designed to help mothers with children under 14 years of age, pregnant women, mothers, and single women who find themselves in immediate or long-lasting social distress and have no alternative stay. Maternity homes offer accommodation and provide distress solving assistance.

WHO

Women who are victims of any form of violence: physical, emotional, economic and sexual violence. Mothers with small children who are in social difficulties.

WHERE

Locations of Safe houses are confidential. The given addresses are locations of service providers and not the location of Safehouses. If you need help you can contact the nearest Centre for social work or contact a safe hose from the list below (in Slovenian):

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

The list of SSafehouses can be found (in Slovenian)

here: http://www.mddsz.gov.si/si/delovna_podrocja/sociala/programi_socialnega_



[varstva/varne_hise](#)

The list of list of Mothers' home is available (in Slovenian)

here: <https://www.scsd.si/materinski-domovi.html>



Assistance for families and children

PARENTAL ALLOWANCE (STARŠEVSKI DODATEK)

WHAT

This is a monthly benefit. It is financial assistance to parents after the birth of a child when they are not entitled to Parental Benefit. The mother has the right to parental allowance for 77 days from the birth of the child. The father has the right under the same conditions as the mother in the period of 77 days from the birth, if the mother is incapable to care for the child, if she leaves the child, or if she dies. Entitled are parents who have permanent residence registered in Slovenia and Slovenia is their actual residence.

WHERE

You may file the application at the local Centre for Social Work. Find the nearest Centre for Social Work here:

http://www.mdds.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

CHILD ALLOWANCE (OTROŠKI DODATEK)

WHAT

This is a monthly benefit. It is a benefit for maintenance, care and education of children younger than 18 years, The level of child allowance is determined in relation to the classification of the family into individual income classes. One of the parents or other persons holds the right for the child whose residence is registered in Slovenia and actually resides in Slovenia. The right is recognized maximum for a period of one year.

WHERE

You may file the application at the local Centre for Social Work. Find the nearest Centre for Social Work here:

http://www.mdds.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/



LARGE FAMILY ALLOWANCE (DODATEK ZA VELIKE DRUŽINE)

WHAT

The large family allowance is an annual benefit intended for families with three or more children younger than 18 years or 26 years if they are in full-time education process and have the status of a pupil or a student if the family has common residence registered in Slovenia and actually resides in Slovenia. Only one of the parents holds the right. The right to large family allowance is determined by the Centre for Social Work.

WHERE

You may file the application at the local Centre for Social Work. Find the nearest Centre for Social Work here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

CHILDBIRTH ALLOWANCE (POMOČ OB ROJSTVU OTROKA)

WHAT

Mother or the father are entitled to childbirth allowance regardless of their average monthly income per person, if his/her residence is registered in Slovenia, and when he/she actually resides here. Childbirth allowance is a single monetary payment intended for purchase of accessories for a newborn infant and is awarded in form of a credit.

WHERE

You may file the application at the local Centre for Social Work. Find the nearest Centre for Social Work here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

PARTIAL PAYMENT FOR LOST INCOME (DELNO PLAČILO ZA IZGUBLJENI DOHODEK)

WHAT

This is a monthly benefit. You are entitled to partial payment for lost income, when



you have a child with a severe mental or physical disability and you decide to leave your work or you start to work part-time, in order to care for your child. Only one parent can get this benefit to cover the lost income. The level of the Part payment for lost income is the minimum wage. If the parent works part-time, he/she is entitled to a proportion of Part payment for lost income.

WHERE

File the application at the Centre for Social Work that is nearest to the permanent residence of the child in 30 days before you leave work (or start short-time work). Find the nearest Centre for Social Work here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

ALLOWANCE FOR CARE OF A CHILD (DODATEK ZA NEGO OTROKA)

WHAT

This is a monthly benefit. When you have a disabled child who needs special care and protection you can get financial aid to cover the high costs of care. This is called Allowance for care of a child and is received by one of the parents. You are not eligible to this aid when your child is in institutional care and receives all-day free care.

WHERE

For more information contact the nearest Centre for Social Work: :
http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

Steps to get licence

WHAT

To get your first driving licence for a car (B category) you must be 18 or above.



STEPS

STEP 1: Before you enroll in a driving school you must:

- Have a medical check-up (apply for a check-up at any Occupational, traffic and sports medicine centre at your local Healthcare centre).

When you receive a health certificate you can enroll in a driving school. You can find the list here: <http://solevoznje.si/>.

STEP 2: To start driving lessons you must fulfill the following conditions:

- you must attend the course on Road rules at your driving school,
- you pass the Road rules test – find the list of driving test centres here (in Slovenian):
<https://www.avp-rs.si/o-agenciji/organiziranost/izpitni-centri-za-vozniske-izpite-2/>
- you pass the First aid test – see more information (in Slovenian) here:
<http://www.prva-pomoc.si/tecaj-prve-pomoci-za-voznike.html>

At your driving school, you take at least 20 hours of driving lessons in order to be eligible to take the driving test. When you and your driving instructor decide that you're ready to take the driving test you file an application for a driving test at the Administrative Unit.

You take the exam in a form of test drive where you are assessed by a professional assessor.

If you pass the test you get the driving license. In case that you don't pass the test, you apply for the test again.

STEP3: A novice driver is issued a driving license that is valid until the age of 21 or two years after obtaining the license. To extend your driving license, you must take a post-license training course for novice drivers (a safe driving course). You can register for this course at your driving school, after a period of six months has passed since you obtained the driving license. A post-license training course must



be completed within two years.

ATTENTION

If you don't take the safe driving course within two years since you receive your driving licence, your licence becomes invalid. When you take the safe driving course, you can extend the driving licence.

Validity of foreign driving licence

WHAT

If you are a holder of a valid driving licence issued by the competent authority of your country or the country of your residence, you may drive the same categories of motor vehicles in Slovenia for a year from the date of registering your residence in Slovenia provided that the principle of reciprocity is applied. There is no limitation in time for driving licences issued in EU member states, Liechtenstein, Norway and Iceland. If you hold a residence permit and you have registered your residence in the Republic of Slovenia for a period longer than six months, you may request replacement of a valid foreign driving licence for a Slovenian driving licence upon satisfying the relevant conditions. Under this procedure, you must pass the practical driving exam and a medical exam. If one year has already elapsed since you as a new resident have arrived in Slovenia, then you must also take the driver's education course and pass a driving theory exam.

GOOD TO KNOW

You don't have to take additional safe driving course for novice drivers.



WHERE

A request for the replacement of a driving licence can be filed at any administrative unit. Find the list of administrative units here:

<http://www.upravneenote.gov.si/>

You may take a practical driving test at any of your local driving schools.



International driving licence

WHAT

The International Driving Permit (IDP), often (and incorrectly) referred to as International Driving License, is a document that, along with your valid driving license, allows you to legally drive a motor vehicle while abroad. The IDP does not replace your driving license rather, it acts as a language translation of your driver's license.

If you want to drive a car in Slovenia, using your (country's) driving license and the IDP, you must:

- Be at least 18 years old,
- Carry both your IDP and your valid driver's license
- Obtain your IDP in the same country that issued your driver's license.

GOOD TO KNOW

AMZS – a national automobile association, issues International Driving Permit.

Find more information (in English and Slovenian) on their webpage here:

<https://www.amzs.si/en>

ATTENTION

Your IDP is valid, with a valid driver's license, for up to 1 year from the date it's issued. You cannot renew your IDP, but you can apply for a new permit when necessary



Insurance for motor vehicles

WHAT

Every car that we want to register, needs to have a mandatory car insurance. Liability car insurance is a mandatory insurance by law that every registered vehicle needs to have. In case of a car accident, when you unintentionally damage other vehicle with your vehicle, an insurance company compensates personal property damage (destroyed or damaged material things) and non-property damage (physical injuries, defect of health or death) to the injured party. Liability car insurance is also valid abroad, but it is recommendable that you obtain a green card – internationally valid insurance certificate. Because the liability car insurance covers only damage caused to other participants of the accident, we recommend that you get other forms of insurance as well:

- Insurance for the driver and the passengers in the car
- Insurance for the driver, responsible for the accident in case of physical injuries or death

WHEN

You need to have car insurance before you register the vehicle.

WHERE

There are several private insurance companies in Slovenia that provide vehicle insurance. You can obtain the insurance online or visit the insurance company personally.



Technical examination

WHAT

Technical examination of the vehicle is compulsory in Slovenia before vehicle registration. The vehicle must be in a roadworthy condition and have the equipment required from an environmental and road safety perspective. If you have purchased a new car you are obliged to take the technical examination not earlier after 4 years. Next technical examination will follow when the car will have 6 years and the next one after 8 years. After that period you have to take the examination every year.

WHERE

The technical examination is carried out by accredited organizations. Find the list of technical examination providers [here](#):

https://www.avp-rs.si/wp-content/uploads/2016/08/SEZNAM_STROKOVNIH_ORGANIZACIJ-19.8.2016.xlsx



Vehicle registration

WHAT

You are obliged to register your vehicle with the local authorities and pay the registration tax, if you reside in Slovenia and own a vehicle for more than six months.

HOW

You need to submit the following supporting documents for registration:

- recent proof of vehicle's roadworthiness (not older than 30 days) except for vehicles exempt from roadworthiness test in accordance with Art. 50 of the Motor Vehicles Act
 - evidence of motor liability insurance
 - evidence of paid ACT (annual circulation tax/road safety tax)
 - documents as required by relevant regulations (e.g. tax, customs fees etc.)
 - proof of payment of tariffs and other fees
 - identity documents (natural persons produce a document with a photo issued by a state authority; legal persons produce proof of registration of legal person and notification of classification of legal person)
 - driving licence of the vehicle's user if the data cannot be obtained from official records
-

WHERE

You can register your vehicle, either new or old, at any of the registration organisations in the area of the Republic of Slovenia. The registration organisations are:

- administrative units;



- organisations providing roadworthiness tests for motor vehicles and trailers;
- companies and individual private entrepreneurs who sell motor vehicles or trailers.

A registration certificate and the prescribed number of registration plates are issued for the registered vehicle. Registration plates belong to the vehicle for the identification of which they were issued. Registration plates with selected characters as part of the identification belonging to the owner of the vehicle. Find more information (only in Slovenian) here:

<https://www.amzs.si/storitve/pregledi-in-registracije/registracija-vozil>

Means of public transport

BUS (AVTOBUS)

WHAT

In Slovenia, you can get to most of the towns and the countryside by bus service. If they run along local roads, the drivers can stop at a bus stop in any settlement. You can buy a bus ticket directly from the bus driver. At major bus stops you can also buy a bus ticket for a specific date. If you wish to go abroad, you can also travel with low-cost bus transport Flixbus.

WHERE

Bus station Ljubljana (*Avtobusna postaja Ljubljana*), all bus connection in Slovenia – Info centre phone: 1991; <https://www.ap-ljubljana.si/en/>

Flixbus:

https://www.flixbus.com/?_ga=2.266664590.1210202607.1495544914-100410584.1495544914

RAILWAY (ŽELEZNICA, VLAK)

WHAT

Slovenske železnice – Potniški promet (Slovenian Railways – Passenger transport) is operator of passenger services in domestic and international rail passenger



traffic. There are only the trains of Slovenian Railways running around Slovenia, with all the timetables and price lists published on the web pages. You can buy a ticket at every railway station as well as on the train. Slovenian trains normally stick to the timetables.

WHERE

Slovenian railway (*Slovenske železnice*), Info centre phone: 1999,
<http://www.slo-zeleznice.si/en/>

AIRPLANE (LETALO)

WHAT

There are daily flights to and from Slovenian airport from many European cities.

Adria Airways is the only Slovenian air carrier and it operates most of the flights to and from Ljubljana (name of airport); however, you can also fly other air carriers, such as Turkish Airlines, AirSerbia, AirFrance, LOT, Finnair and Montenegro Airlines. Maribor also has a small airport. You can also fly from one of the airports in the near vicinity (Trieste, Graz, Zagreb). You can get there by bus, train or by the airport transfer service which is offered by the low-cost carriers, such as GoOpti and various other carriers.

WHERE

Ljubljana airport, <http://www.lju-airport.si/en/Main/>

Maribor airport, <http://www.maribor-airport.si/en/Home.aspx>

CITY BICYCLE (MESTNO KOLO)

WHAT

In Ljubljana, Maribor, Kranj and Piran you can use the city bicycle system where you can rent a bicycle for a fee and travel freely by day and by night.



WHERE

Ljubljana: BICIKELJ – <http://en.bicikelj.si/How-does-it-work>

Maribor: BICIKEL – <http://www.bcikel.si/Default.aspx>

Kranj: KR S KOLESOM – <http://www.krskolesom.si/>

PREVOZI

WHAT

In Slovenia there is a well developed system of car-sharing called Prevozi, where the car drivers offer rides to anyone interested. By using an application, you can find a ride, or offer one to another person headed to the same location. You call the person interested in sharing a ride and arrange a pick up. The prices range between 3–5 € for traveling within Slovenia.

WHERE

Prevozi: <https://prevoz.org/kakodeluje/>

PRIVATE COMPANIES PROVIDING TRANSPORT TO/FROM AIRPORT

WHAT

Private companies offer Airport transport to and from nearby airports.

If you fly from one of the airports in neighbouring countries, you can use the transport service to take you to the airport.

WHERE

GoOpti – airport transfer, <https://www.goopti.com/en/about/about-us>

Part payment for lost income (Nadomestilo za izgubljeni dohodek)



WHAT

Part payment for lost income is a monthly benefit that is offered to you when you have a child with severe mental or physical disability that needs constant care and assistance. When in order to take care of the child you need to leave work or start working short-time.

The level of the Part payment for lost income is the minimum wage (max minimum wage?). If you work part-time, you are entitled to a proportion of part payment for lost income.

WHO

You can apply for this financial aid when you have a disabled child that needs constant care. You are entitled to part payment for lost income if you:

- left work or employment relationship
- started short-time work – 4 hours/day (vec ne steje?);

are unemployed but not registered as unemployed with the Employment Service of Slovenia due to child's full time care.

HOW

The parent who wants to take care of the disabled child may file an application at the local Centre for Social Work. You must enclose the medical documentation that is not older than 6 months.

A medical commission at the Centre of Social Work decides on eligibility and the amount of the support.

WHEN

30 days before you terminate full-time work or latest 30 days after termination of work ali od izpisa iz registra nezaposlenih.



GOOD TO KNOW

You may exercise the right until the child reaches the age of 18 years.
When your child is in institutional care where he/she has free all-day-long care, or in foster care, you are not entitled to Career's allowance.

WHERE

You file an application at the Centre of Social Work.



Other means of assistance

FAMILY CARE FOR HOME (POMOČ DRUŽINI ZA DOM)

WHAT

Family care for home is a service which offers professional counselling and support on strengthening family relationships, support on child care and trainings for families to perform its everyday role. You are eligible to this service when social workers assess that you are motivated to cooperate and willing to make the necessary changes and reach the goals set that you set in the treatment.

WHERE

For more information, you can contact the local Centre of Social work – addresses and contacts

[Find the nearest Centre of Social Work in the district of your residence.](#)

CARE AT HOME (POMOČ NA DOMU)

WHAT

Care at home is a social-care service for people who live alone and need care and assistance because of old-age, illness or disability. It provides assistance at your home, if you don't have relatives who would care for you.

Care at Home includes Social home care provided by home care institutions or other providers, and Mobile help, which involves professional treatment at home.

Social home care programme offers one-to-one companionship, personal care, and housekeeping. Mobile assistance program offers professional social, psychological and pedagogical support in form of therapeutic process.

Service providers of Care at home are public social-care institutions. The service is partly covered by the municipality (at least 50 %) and partly by the user.

WHERE

You may file in an application at the local [Centre of Social Work](#) – address and contacts (in Slovene).



http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

SOCIAL SERVICE (SOCIALNI SERVIS)

WHAT

Social service is a service similar as Care at Home, only it is not a public service, but a payable service.

WHERE

You can find the list of Social Service providers on the link “Seznam zasebnikov in pravnih oseb, ki opravljajo socialnovarstvene storitve na podlagi dovoljenja za delo in so vpisani v register” at

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/dovoljenje_sociala/

FAMILY ASSISTANT (DRUŽINSKI POMOČNIK)

WHAT

Family assistant is a person providing assistance and care for a disabled person. This can be a family member or another person who is living at the same address as the disabled person. When you don't want to be put in institutional care, but you fulfil the criteria for institutional care, you may instead decide for a family assistant who will offer you help in home environment. However, additional criteria needs to be met to be eligible for a family assistant.

WHERE

Get more information at your local [Centre of Social Work](#) – address and contacts (*in Slovene*).

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

MEDICAL REHABILITATION

WHAT

If you have the basic (compulsory) health insurance and the supplementary health



insurance you will receive most of the medical treatment free of charge. That includes medical treatment, rehabilitation treatment, medication and medical equipment.

WHERE

Read more at [Health Insurance Institute of Slovenia](#) (*Zavod za zdravstveno zavarovanje Slovenije*) (in English).

<http://www.zzzs.si/indexeng.html>

MEDICAL EQUIPMENT (MEDICINSKI PRIPOMOČKI)

WHAT

Medical equipment is available for persons who are blind or visually impaired, deaf or hearing impaired, or have speech disorder. To obtain the medical equipment you should ask your personal physician who will write you a prescription for the required product. A blind dog is also considered a medical aid for which you can ask a prescription at your doctor.

WHERE

For more information ask your general physician or at the [Health Insurance Institute of Slovenia](#) (*Zavod za zdravstveno zavarovanje Slovenije*) (in English).

<http://www.zzzs.si/indexeng.html>

EU DISABILITY CARD (EVROPSKA KARTICA UGODNOSTI)

WHAT

EU Disability Card ensures equal access to certain benefits for disabled persons all across Europe. The main areas of benefits are transportation, tourism, culture, sport and leisure. The card will be mutually recognized between EU countries. For now you can use the card in Slovenia, Belgium, Cyprus, Finland, Italy, Romania, Estonia and Malta. When you visit one of these countries you will be entitled to the same benefits for disabled as the nationals. Later more countries will join.

WHERE



You can apply for the EU Disability Card at the Administrative Unit.

PARKING CARD

WHAT

All car parks must have special places for drivers with disability. They are marked with yellow lines and wheelchair symbol. You can park there only if you have a Parking Card. You can file an application for the Parkin Card at the Administrative Unit, where you live.

If you have trouble parking in front of your home or job, you can send a request to the municipal service, to mark a parking place for you.

WHERE

At Administrative Unit. List of [administrative units](#) (*in Slovene*).

<http://www.upravneenote.gov.si/>

STOPPING AND PARKING OF MOTOR VEHICLES AT SPOTS WHERE PARKING IS NOT ALLOWED

WHAT

Disabled persons can stop or park motor vehicles at sport where normally parking is not allowed. In this case the motor vehicle must have a valid Parking Card on visible place. You can apply for the Parkin Card at the Administrative Unit, where you live.

WHERE

At Administrative Unit. List of [administrative units](#) (*in Slovene*).

<http://www.upravneenote.gov.si/>

PRIORITY FOR NON PROFIT HOUSING

WHAT

People with disabilities and families who have a disabled family member have



priority by awarding a non-profit apartment.

WHERE

Read more at E-Uprava (*in Slovene*):

[https://e-uprava.gov.si/podrocja/nepremicnine-in-okolje/nepremicnine-stavbe/nepr
ofitno-najemno-stanovanje.html](https://e-uprava.gov.si/podrocja/nepremicnine-in-okolje/nepremicnine-stavbe/nepr
ofitno-najemno-stanovanje.html)

EXEMPTION FROM TOURIST TAX PAYMENT

WHAT

People with disabilities are exempted from paying tourist tax when they present a member card of a disabled organization or any other document by an official authority that confirms the disability.

WHERE

At the tourist accommodation where you pay the tourist tax.



List of financial assistance

DISABILITY PENSION (INVALIDSKA POKOJNINA)

WHAT

If you are insured under compulsory pension and disability scheme or if you have reached certain years of Pension Qualifying Period, you may qualify for a disability pension.

A disability pension is a monthly financial income, which you can claim if your disability is so severe that you are not able to perform a job, and you have no remaining work capacity – this is so-called disability of I. category. Under certain requirements, you may claim disability pension also for disability of category II. or III.

Disability is recognized if changes in your health condition cannot be remedied by treatment or medical rehabilitation. A Board of Examiners of Pension and disability insurance institute of Slovenia decides about the status of a disabled person and the Category of your disability. Disability is divided into three Categories according to their remaining work capacity.

If the disability has been caused at an injury at work or occupational disease, you will qualify for the disability pension regardless of how many years of Pension Qualifying Period you reached.

WHERE

Pension and Disability Insurance Institute Slovenia

<https://www.zpiz.si/cms/?ids=zpizen>

OTHER FINANCIAL BENEFITS FOR PERSONS WITH DISABILITY STATUS

WHAT

If you are insured under compulsory pension and disability scheme or if you have reached certain years of Pension Qualifying Period and if your disability has been recognized by the Board of Examiners of the Pension and disability insurance institute, and at the same time you still have the ability to perform a job, you may



claim the right to following financial benefits:

- benefit for the time in vocational rehabilitation
- temporarily benefit
- disability benefit
- Part disability benefit

WHERE

Pension and Disability Insurance Institute
Slovenia <https://www.zpiz.si/cms/?ids=zpizen>

DISABILITY ALLOWANCE FOR PHYSICAL DAMAGE (INVALIDNINA ZA TELESNO OKVARO)

WHAT

You can claim the right to disability allowance if you have been injured and the consequence is a physical damage to your body – permanent impairment of any body part. You are entitled to this right if you are insured under compulsory pension and disability scheme. The Board of Examiners at the Pension and disability insurance institute gives an opinion about the kind, level and the origin of your physical impairment.

WHERE

Pension and Disability Insurance Institute Slovenia (*in Slovene*).
<https://www.zpiz.si/cms/?ids=home>

ATTENDANCE ALLOWANCE (DODATEK ZA POMOČ IN POSTREŽBO)

WHAT

If you live in Slovenia and you cannot independently carry out the basic vital needs, you have the right to Attendance allowance. Attendance allowance is a monthly income, which can be assessed in three amounts depending on your needs:

- you need constant support from a third person to carry out all basic vital



needs or

- you need constant support from to carry out most vital needs or
- you need constant 24h nonprofessional and professional help.

You are entitled to the Attendance allowance if you are a holder of old pension, widow or widower pension or family pension.

In some cases, a person insured under compulsory pension and disability scheme are eligible (if you entered employment relationship or self-trade business as a blind or visually-impaired person, or if you have become blind during the employment relationship or self-trade business, if you are insured and you are an immobile disabled person, who is employed in accordance to the remaining work capacity, or you're blind persons who's health insurance depends on other insurance member or pensioner).

The opinion on eligibility to Attendance allowance is given by the Board of Examiners at the Pension and disability insurance institute of Slovenia.

WHERE

You can claim the right at the [Pension and Disability Insurance Institute Slovenia](#).

<https://www.zpiz.si/cms/?ids=zpizen>

DISABILITY ALLOWANCE AND ALLOWANCE FOR CARE AND ASSISTANCE (NADOMESTILO ZA INVALIDNOST IN DODATEK ZA TUJO NEGO IN POMOČ)

WHAT

This allowance is given to children and adults with severe disability who need constant care and assistance by a third person, but only until they're 26 years old. They must have permanent address registered in Slovenia. The allowance is given regardless the social status and the family census. The person can obtain this benefit only if the financial aid from other sources is lower than the disability allowance.

WHERE



You can assert this right at [the local Centre of Social Work](#).

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

OTHER WELFARE BENEFITS

WHAT

Persons with disability who are unemployed or are unable to work are entitled to Financial Social Assistance and to Exemption of payment of compulsory health insurance and the coverage of the difference up to the full value of medical services as well as to extraordinary financial social assistance.

WHERE

Read more about welfare payments under “Everyday life – low income assistance”. You can file an application for these welfare payments to [the local Centre of Social Work](#).

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

INCOME SUPPORT / SOCIAL PROTECTION ALLOWANCE (VARSTVENI DODATEK)

WHAT

When you are unable to provide financial and material security for yourself or your family due to unexpected circumstances that are beyond your control, you may get the Income support. Income Support /Social Protection Allowance is intended for permanently unemployed or people who lost their working capacity or unemployed elderly people (from 63 years for women and 65 years for men). You are entitled to income support if:

- you're a Slovenian citizen with permanent residence in Slovenia,
- you're a foreigner with permanent residence permit and permanent



residence in Slovenia.

WHERE

You can find more information or file an application for the allowance at the Centre for Social Work. Find the nearest here:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

ALLOWANCE FOR CHILD CARE (DODATEK ZA NEGO OTROKA)

WHAT

When you have a disabled child who needs special care and attendance you can get financial aid to cover the high costs of care. The child must have permanent address in Slovenia and the allowance is granted on the base of professional opinion of a medical commission.

You are not eligible to this aid when your child is in institutional care and receives all-day free care.

WHERE

You can assert this right at [the local Centre of Social Work](#).

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

ALLOWANCE FOR CHILD CARE (DODATEK ZA NEGO OTROKA)

WHAT

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You are not eligible for this aid when your child is in institutional care and receives all-day free care.

Where

File an application to [the local Centre of Social Work](#).



http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

TAX RELIEF OR TAX EXEMPTION

WHAT

If you have the status of person with special needs, you can be exempted from paying some taxes or the amount to pay can be reduced. The amount of tax relief depends on different criteria.

WHERE

You can get more information on taxes at your local [Financial Office](#) – addresses and contacts (*in English*)

<http://www.fu.gov.si/en/contacts/>

TECHNICAL EQUIPMENT

WHAT

Subsidized technical equipment is offered to deaf, hearing-impaired, blind, visually-impaired, and deafblind persons (like special phones, computers, software, etc.) A commission decides the eligibility of the product you wish to have. The product can be subsidized in the amount of 85 % of the value that is specified in the List of technical equipment and adapted vehicle. Under certain criteria, the full price is covered.

WHERE

You may file an application for Technical equipment at the [Administrative unit](#).

<http://www.upravneenote.gov.si>

ADAPTATION OF A VEHICLE

WHAT

Physically disabled persons are entitled to an adapted car if they have a driving licence. Adaptation of the car is also available when the person doesn't drive but



needs the adaptation for access in and out of the car.

The adaptation can be subsidized in the amount of 85 % of the value that is specified in the List of technical equipment and adapted vehicle. Under certain criteria, the full price is covered.

WHERE

You may file an application for Adaptation of a vehicle at the [Administrative unit](#).
<http://www.upravneenote.gov.si/>

PUBLIC TRANSPORTATION BENEFITS

WHAT

You are entitled to reduced or free public transport fees if:

- you're war-disabled
- you're blind. If you have an assistant he/she can also receive a free ticket
- you have muscle or nerve illness

WHERE

For more information ask at your municipality or at your local bus station.

FREE ACCESS TO THE INTERNET

WHAT

People with disabilities can get free personal access to the internet. Contact your chosen internet provider. They'll give you an application, that you fill in and send to Arnes – The Academic and Research Network of Slovenia.

WHERE

More information at your internet provider and at Arnes (*in English*).
<http://www.arnes.si/en/>



EXEMPTION FROM TV/RADIO FEE

WHAT

You have the right be exempted from the TV/radio fee when your:

- impairment rating to the body is 100 %
- impairment rating to the body is less than 100 %, only in case if the person is granted Attendance allowance (*Dodatek za tujo postrežbo in pomoč*)
- you're deaf.

WHERE

You can file an application to the Radio and television Slovenia (*in Slovene*):

www.rtv slo.si/strani/a-oprostit ev-placevanja-prispevka/226

VIGNETTE FOR THE MOTORWAY

WHAT

Holders of disability status can apply for subsidized vignette for the motorway. The amount of the subsidy usually equals the price of annual vignette. First you buy the vignette. Then you fill in the application and send it together with the invoice of purchase to the Red Cross. You will be reimbursed the full price of the vignette.

WHERE

Red Cross Slovenia <http://www.rks.si/>

EXEMPTION OF TOLL PAYMENT

WHAT

When you have a disabled status you can apply for exemption of toll payment for your car. Toll exemption is also granted to vehicles that are used for transport of people with disabilities.

WHERE

You file the application at the Administrative unit or at the institution where you



make the car registration.

Rights and employment of people with special needs

WHAT

The law of equality for people with special needs provides following rights regarding employment of people with special needs:

- Prohibition of discrimination: companies are obliged of taking measures to enable people with special needs to have access to employment. They must follow the quota system.
- Protection against dismissal: the employer is not allowed to dismiss the person because of disability occurred, but must find a suitable job position so that the person is able to continue work
- Overtime hours: the employer is not allowed to order overtime work to a person with special needs if he/she is employed on part-time basis
- Holidays: the employee is entitled to extra 3 days of holidays if he's with disability or his/her child has special needs
- Exemption of income tax: some categories of people with special needs are exempted from income tax payment.

WHERE

If you think your rights have been violated you can ask counseling at the Work Inspectorate of Slovenia (*in Slovene*): <http://www.id.gov.si/>

You can also contact the Slovenian Ombudsman (*in English*): <http://www.varuh-rs.si/index.php?id=1&L=6>



Assistance for children with special needs

ADJUSTED TRANSPORT TO SCHOOL

WHAT

Children with physical impairment who attend school are entitled to adjusted transport to school free of charge. Transport is supported by the Ministry of education, science and sport and is organized by the school.

WHERE

At the school your child attends.

ALLOWANCE FOR CHILD CARE (DODATEK ZA NEGO OTROKA)

WHAT

When you have a disabled child who needs special care and attendance you can get financial aid to cover the high costs of care. The child must have permanent address in Slovenia and the allowance is granted on the base of professional opinion of a medical commission.

You are not eligible to this aid when your child is in institutional care and receives all-day free care.

WHERE

File an application to the local Centre of Social Work.

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

PART PAYMENT FOR LOST INCOME (NADOMESTILO ZA IZGUBLJENI DOHODEK)

WHAT



Part payment for lost income is a monthly benefit that is offered to you when you have a child with severe mental or physical disability that needs constant care and assistance. To take care of the child you need to leave work or start working short-time. The level of the Part payment for lost income is the minimum wage. If you work part-time, you are entitled to a proportion of part payment for lost income.

WHERE

You file an application at the local Centre of Social Work.

MEDICAL REHABILITATION

WHAT

If your child has the basic (compulsory) health insurance and the supplementary health insurance a child will receive most of the medical treatment free of charge. That includes medical treatment, rehabilitation treatment, medication and medical equipment.

WHERE

Read more at [Health Insurance Institute of Slovenia \(Zavod za zdravstveno zavarovanje Slovenije\)](http://www.zzzs.si/indexeng.html) (in English).

<http://www.zzzs.si/indexeng.html>

MEDICAL EQUIPMENT (MEDICINSKI PRIPOMOČKI)

WHAT

Medical equipment is available for children who are, blind or visually impaired, deaf or hearing impaired, or have speech disorder. To obtain the medical equipment you should ask the child's personal physician who will write a prescription for the required product.

WHERE

For more information ask your general physician or at the [Health Insurance Institute of Slovenia \(Zavod za zdravstveno zavarovanje Slovenije\)](http://www.zzzs.si/indexeng.html) (in English).

<http://www.zzzs.si/indexeng.html>



Assistance for persons with special needs

VOCATIONAL REHABILITATION (POKLICNA REHABILITACIJA)

WHAT

If you want to continue to work you have the right to apply for inclusion into the vocational rehabilitation process. Vocational rehabilitation will:

- help you to return to your job
- provide technical adaptations at your workplace according to your needs or
- include you in an educational/ training programme where you'll obtain a new education or vocation.

You may apply for the vocational rehabilitation only during the disability classification process. After you successfully conclude the vocational rehabilitation, you are entitled to a) Reassignment to another job or b) to Part-time work. You are eligible for vocational rehabilitation only if you were included in the Pension and disability insurance scheme before the disability occurred.

WHERE

[Pension and disability insurance institute \(in English\):](#)

<https://www.zpiz.si/cms/?ids=zpizen>

OCCUPATIONAL REHABILITATION

WHAT

If you are insured under compulsory pension and disability insurance or you had reached certain pensionable service years and you became disabled, you have the right to occupational rehabilitation.



Vocational rehabilitation is a comprehensive process which enables insured person to be qualified for other occupation or work in order to gain corresponding employment and to reintegrate into the working environment. The right to occupational rehabilitation can be claimed by a disabled person with a II. category of disability who was younger than 50 or 55 years on the day his disability emerged and is able to be qualified for other work. The work can be performed either full-time or part-time, but at least four hours a day.

Occupational rehabilitation can be carried out by a training, education or practical work. During the occupational rehabilitation an insured person is entitled to compensation for the time of occupational rehabilitation. Between the reassignment and beginning to work in a new workplace a person has the right to temporary compensation. Rehabilitation form and method, conditions, deadlines and obligations of an insured person are determined by a contract on occupational rehabilitation.

Occupational rehabilitation should be provided by the employer who employed insured person in the time of disability emergence. In case disability emerged when a person was unemployed or was not under the insurance, occupational rehabilitation is provided by the Employment Service of Slovenia.

WHERE

For more information about occupational rehabilitation contact the Pension and disability insurance institute.

Pension and disability insurance institute (ZPIZ)

Kolodvorska ulica 15

1000 Ljubljana

Tel.: +386 1 474 51 00

<https://www.zpiz.si/cms/?ids=zpizen>

E-mail: informacije@zpiz.si

EMPLOYMENT REHABILITATION (ZAPOSLITVENE REHABILITACIJE)

WHAT

If you face difficulties in the job search due to your disability and if you are registered as unemployed person, you can be included into the process of employment rehabilitation at the Employment Service of Slovenia. Programme is performed by specialized employment rehabilitation contractors.



Based on the employment rehabilitation contractor's opinion assessment of your employability will be made in the end of the process. If the finding is that you need employment help and support, you can obtain the right to employment on sheltered workplace or the right to supported employment. In case of finding you unemployable, you obtain the right to social inclusion programme. You can apply for employment rehabilitation anytime during your unemployment period.

WHERE

The Employment Service of Slovenia. <http://english.ess.gov.si/>

SUPPORTED EMPLOYMENT (PODPORNA ZAPOSLOITEV)

WHAT

Supported employment enables you to be employed in ordinary work environment. You are provided with technical aid, personal assistance or other forms of aid which enable you to perform work. You are free to develop your own working methods according to your abilities. Professional support service is provided to you as well as to your employer and work environment. To assert the right you must go through the process of Employment rehabilitation and be registered in the Unemployment persons register at the [Employment Service of Slovenia](#).

WHERE

Employment Service of Slovenia.

<http://english.ess.gov.si/>

SHELTERED EMPLOYMENT (ZAČITNA ZAPOSLOITEV)

WHAT

Sheltered employment means that you're employed in a specialized work environment that is adjusted to your work abilities and needs. The needs and support are defined in the process of Employment rehabilitation. Providers of sheltered employment are the so-called employment centres and disabled companies. These employers provide you with technical equipment or a



professional assistant during your working time.

To assert the right you must be registered in the Unemployment persons register at the [Employment Service of Slovenia](#).

WHERE

[Employment Service of Slovenia](http://english.ess.gov.si/). <http://english.ess.gov.si/>

SOCIAL INCLUSION PROGRAM

WHAT

When you go through the process of employment rehabilitation and it is established that you are not employable, you can join the Social Inclusion Program, which is carried out by specialized providers. In this program, you will take part in activities that are aimed to keep and develop your working abilities, you will gain working condition

In the program, you will take part in activities that are aimed at preserving and developing work skills, gaining working condition, working competences, and improving your persistence and strength. At the same time, you will develop social skills and competencies.

You can read more about the program on the following link: (in Slovenian) http://www.mddsz.gov.si/si/delovna_podrocja/invalidi_vzv/programi_socialne_vkljucenosti/

WHERE

You can get information on the Social Inclusion Program at the Employment Service of Slovenia after you complete the Employment Rehabilitation program. Employment Service of Slovenia (in English): <http://english.ess.gov.si/>

You can file the application for the Social inclusion program at the Ministry of Labour, Family, Social Affairs and Equal Opportunities.



Ministry of Labour, Family, Social Affairs and Equal Opportunities

Kotnikova 28

1000 Ljubljana

T: +386 1 369 77 00

E: gp.mddsz@gov.si

(in Slovenian): <http://www.mddsz.gov.si/si/>

(in English): <http://www.mddsz.gov.si/en/>



Rights and education

OBJECTIVES AND PRINCIPLES INCLUDED IN THE GUIDANCE OF CHILDREN WITH SPECIAL NEEDS

WHAT

In Slovenia education of children with special needs is based on the following goals and principles:

- to ensure the highest benefit possible for the child
- integrity and complexity of the education
- the principle of equal opportunities while taking into account the diversity of children
- maintenance of balance between different aspects of the child's physical and mental development
- integration of parents in the education process
- providing for appropriate conditions for the optimum development of each individual child
- guidance to the most suitable education programme at the right time
- organization of education at a location closest to the child's home
- consistency and complexity of education
- an individualized approach
- continuation of education programmes
- inter-disciplinary approach.

THE RIGHT TO PLACEMENT PROCEDURE (PRAVICA DO USMERJEVALNEGA PROCESA)

WHAT

Children with special needs in preschool and school age are entitled to co called Placement Procedure. The procedure is carried out by a special commission at Centres of Social work and enables the child to successfully integrate in the process of education. The commission identifies the needs of the child and proposes a suitable education program according to the child's needs. Placement procedure is the base for any form of education and is carried out before



registration of the child into kindergarten, primary school or specialized education programmes (18 different education programmes).

WHERE

Placement procedure is carried out by

National Education Institute Slovenia

Poljanska cesta 28, Ljubljana

Telefon: 01 300 51 00

Telefaks: 01 300 51 99

E-pošta: info@zrss.si

<https://www.zrss.si/>

STUDENTS WITH SPECIAL NEEDS

WHAT

If you are a student you can apply to your faculty for the status of a student with special needs. This status enables you certain rights and benefits:

- The right to interpreter for deaf and hearing-impaired persons (ask at your faculty about the specific conditions)
- Subsidized accommodation in student dorms (you have priority at registration and you can also apply for accommodation for your personal assistant)
- Scholarship: when you receive a Government or Zois scholarship, you receive some extra money
- Personal assistance at some study activities
- Adapted computer technology (provided by Association of Students with disabilities of Slovenia)
- Copying and enlargement of study literature (provided by Association of Students with disabilities of Slovenia)
- Access to recorded lectures and study literature in audio format
- Technical equipment
- other rights regarding your disability



WHERE

For more information contact the Association of Students with disabilities of Slovenia (*in Slovene*).

<http://www.dsis-drustvo.si/>

Founding of an institute (Zavod)

WHAT

Non-governmental organizations (NGOs) don't work for profit, but operate for education, development of society, human rights, charity or other and other activities with a non-commercial purpose. An Institute is a form of non-profit organization that can be established by one or more legal entities. Founders can be Slovenian nationals or foreigners.

GOOD TO KNOW

You can also establish an Institute with the help of a notary, who will prepare the necessary documents and file the request for registration at the regional court.

STEPS

Founders of the Institute adopt the Act of Formation with notarized signatures of all founders. Act of Formation must include specifications on Institute's bodies, sources of funding, the method of disposing of the surplus of revenues over expenses, the responsibilities of the founder for the obligations of the Institute and other key operating rules of the Institute in accordance with the Law.

STEP 2: The founder must provide a proof on the assets which can assure start of



work: you open a temporary bank account on the base of Act of Formation and deposit start-up capital. It is recommended to deposit at least 100 EUR. This bank account is temporary, which means that you can only deposit funds, but you cannot withdraw them until the Institute is not registered at the court.

STEP 3: In the next step, you register the institute at the regional court located at the registered seat of the Institute area. To do that, you complete the registration forms (UST) and submit the following documents:

- Basic act – statute (document that explains how the organization works);
- Decision of the founder on the first appointed members of institute bodies,
- Agreement of the appointed director, with his/her verified signature;
- A certificate of start-up capital. (a certificate on opening a temporary bank account)
- Proposal on determination of classification code of the main activity for registration in Slovenian Companies register.
- Agreement of the property owner for use of property for business reasons of the institute.

STEP 4: The regional court decides on the request for entry in the Companies register. By entering the articles of association in the Slovenian Companies Register, the institute acquires legal capacity. Slovenian Business register will issue the main activity code and company identification number for the institute.

WHERE

At the regional court location – list of courts (in Slovene): http://www.sodisce.si/sodisca/sodni_sistem/okrozna_sodisca/



Founding an association (Društvo)

WHAT

Non-governmental organizations (NGOs) don't work for profit, but engage in development of education, society, protection of human rights, charities and other activities with a non-commercial purpose. A society is a form of NGO and it may be established by at least three persons or legal entities to carry out common interests.

STEPS

A society is established at the founding assembly where all founders meet and the decision to found an association. They adopt a basic act and elect the representative of the society. The name of the society must be in Slovenian and it must include the word association, club, family or group, and it must reflect the activity of the association.

STEP 2: In the next step you must register the society at an administrative unit. To do that, you should complete a special registration form and enclose the following documents:

- The Basic act (*statute*) – a document that explains how the organization works, a “rulebook”
- Record of the founding assembly;
- List of the founders, with personal details and handwritten signatures;
- Address of society;
- Personal details of the representative of the society.

At the registration you must pay administrative fee in the amount of 31,72 EUR.

STEP 3: Within 30 days the administrative unit issues an order on registration of association. With the issued order your association becomes a legal entity.



WHERE

More information on founding an association is available at CNVOS – Centre for information service, co-operation and development of NGOs (*in English*).

http://www.cnvos.si/article?path=/english/about_cnvos/cnvos_in_a_nutshell

Register of churches and other religious communities

WHAT

Ministry of culture is registering and collecting information on churches and religious organizations. The register is public. There are currently 50 religious communities registered in Slovenia

WHERE

You can find the list of all registered churches and religious communities here:

[Register of Churches and other religious organizations](#)

http://www.mk.gov.si/si/delovna_podrocja/urad_za_verske_skupnosti/register_cerkva_in_drugih_verskih_skupnosti/



Registering a church or other religious community

WHAT

A religious organization is an association of persons organized for the reason of religious purposes.. Anyone can register a church or a religious organization in Slovenia.

STEPS

STEP 1: To apply for the foundation of a new religious community you need to submit the following information to:

- Personal data and verified signature of at least 10 active members with the main residence in Slovenia
- Personal data of selected a representative of the religious community
- Description of the foundation of the belief and basic religious texts
- The basic act on foundation of religious community
- Proof of payment of administration fee in an amount of 22,60€.

STEP 2: Pay the administration fee to the following bank account:

- current account/TRR: SI56 01100-1000315637
- call: 11 33405-7111002-33400414.
- Reference: 11 33405-7111002-33400414

STEP 3: Submit the registration form with all enclosed documents to the Ministry of Culture.

WHERE

You can obtain more information at the Ministry of Culture (Ministrstvo za Kulturo)



(in Slovene): <http://www.mk.gov.si/si/>

http://www.mk.gov.si/si/delovna_podrocja/urad_za_verske_skupnosti/registracija_cerkve_ali_druge_verske_skupnosti/

Maistrova ulica 10, 1000 Ljubljana

Tel: (01) 369 59 00

Email: gp.mk@gov.si

Passive voting right

PRESIDENT OF THE REPUBLIC (PRESEDNIK DRŽAVE)

WHAT

You have the right to stand in election for the President of the Republic if you're a citizen of Slovenia and you can vote in the National assembly and you're 18 or above. To candidate must be proposed by members of Parliament, political parties or voters.

NATIONAL COUNCIL (DRŽAVNI SVET)

WHAT

The National Council is elected indirectly every 5 years. Interest groups and local communities propose the candidates in accordance with their internal rules.

LOCAL ELECTIONS (LOKALNE VOLITVE)

WHAT



The candidates for local government can be proposed by political parties or voters. You may stand as a candidate if you're 18 or above and a citizen of Slovenia and you can vote in the National assembly. You must also have you have permanent address registered in the municipal district of your candidacy.

EU PARLIAMENT (EVROPSKI PARLAMENT)

WHAT

You can stand as a candidate in an election for the European Parliament if you're a Slovenian citizen and you have the right to vote in the National Assembly or you're a citizen of Eu Member State with a permanent residence permit in Slovenia. The passive voting right of Slovenian citizens and EU Member states citizens is equal.



Active voting right

PRESIDENT OF THE REPUBLIC (PRESEDNIK REPUBLIKE)

WHAT

The President of the Republic represents the Republic of Slovenia and is the commander-in-chief of its armed forces. The President calls general elections, promulgates laws, candidates for judges of the Constitutional Court and members of the Court of Audit, grants clemencies, etc. The president is elected every 5 years. You have the right to vote if you're 18 or above and you're Slovenian citizen or you have the right to vote in the National Assembly. When you're eligible to vote the competent authority will send you a document with information on the elections by post. The document establishes where your voting poll is and which document you need to bring with you.

NATIONAL ASSEMBLY (DRŽAVNI ZBOR)

WHAT

The National Assembly is the highest representative and legislative body in the Republic of Slovenia. Its basic task is to perform the legislative function under which deputies adopt the most important national legal acts. In addition, the National Assembly performs electoral and supervisory functions. The National Assembly is elected every 4 years. Every citizen has the right to vote regardless of class, ethnic, racial, economic or other affiliation. You can vote if you're 18 or above and you're a Slovenian citizen or you're a member of Italian or Hungarian ethnic communities in Slovenia. When you're eligible to vote the competent authority will send you a document with information on the elections by post. The document establishes where your voting poll is and which document you need to bring with you.



NATIONAL COUNCIL (DRŽAVNI SVET)

WHAT

The National Council is the representative body for social, economic, professional and local interests; it represents the functional interests of different interest organisations and the interests of the local communities.

The National Council is elected indirectly every 5 years. Voting rights are held only by those who are fellow members of the interest groups guaranteed representation in the National Council.

LOCAL ELECTIONS (LOKALNE VOLITVE)

WHAT

The main local government authority is a representative body that adopts basic decisions in the local community, and it is generally elected directly by local community residents.

You have the right to vote only in your own municipality and if you're 18 and above and you're a Slovenian citizen or you're a citizen of another EU Member State and you have permanent residence permit and permanent address in Slovenia or you have certificate of a request for permanent residence or temporary residence permit. If you're from non-EU country can vote when you have permanent residence permit and permanent address registered in Slovenia. When you're eligible to vote the competent authority will send you a document with information on the elections by post. The document establishes where your voting poll is and which document you need to bring with you.

EU PARLIAMENT (EVROPSKI PARLAMENT)

WHAT

The European Parliament is the directly elected body in the European Union. The Parliament acts as a co-legislator, sharing with the Council the power to adopt and amend legislative proposals and to decide on the EU budget. It also supervises the work of the Commission and other EU bodies and cooperates with national parliaments of EU countries to get their input. The representatives are elected



every 5 years.

You can vote if you're 18 or above and you're Slovenian citizen and you have the right to vote in the National Assembly or you're a citizen of EU Member State with permanent residence in Slovenia. The voting right of Slovenian citizens and EU Member states citizens is equal. When you're eligible to vote the competent authority will send you a document with information on the elections by post. The document establishes where your voting poll is and which document you need to bring with you.

REFERENDUM (REFERENDUM)

WHAT

Referendum is one of the forms of direct democracy where all people in the country or an area are asked to give their opinion about or decide an important social or political question. You can vote in a referendum if you're 18 or above and you have the right to vote in the National assembly. When you're eligible to vote the competent authority will send you a document with information on the elections by post. The document establishes where your voting poll is and which document you need to bring with you.

Holidays services

HOLIDAYS SERVICES

WHAT

The leisure time and holidays services depend mostly on municipality or region. There are differences in offers, prices and duration. Every town in Slovenia has a Tourist-information Centre. Contact the centre in the selected destination to get detailed information about the offer.

WHERE

- I feel Slovenia – tourist information (*in English*): <https://www.slovenia.info/en>



-
- Slovenian Tourism association – list of Tourist – information Centres in Slovenia (*in Slovene*):

<http://www.turisticna-zveza.si/turisticni-informacijski-centri>

SLOVENIAN ASSOCIATION OF FRIENDS OF YOUTH (ZVEZA PRIJATELJEV MLADINE)

WHAT

This organization traditionally organizes holidays for children from socially disadvantaged families and children with health problems and disabilities. They offer different types of holidays: summer and winter vacation, health holidays, holidays for children from underprivileged families.

WHERE

ZPMS – Zveza prijateljev mladine Slovenije (in English): <http://en.zpms.si/home/>



School holidays

WHAT

School holidays and National holidays are free of school:

- Autumn Holidays – one-week holidays, usually around 1st of November
- Christmas / New Year Holidays – from 25th December to 2nd January
- 8th February: Slovenian cultural holiday – *Prešeren Day*
- Winter Holidays – one week in February. Exact date depends on the region where you live.
- Easter Monday – different each year according to lunar calendar
- 27 April: Day of Uprising against Occupation
- The First of May Holiday – usually one-week holiday
- Summer Holiday – from 24th June to 1st September



Public holidays

WHAT

Public holidays are work free days.

- 1–2 January: **New Year** (*novo leto*)
- 8 February: **Prešeren Day**, the Slovenian Cultural Holiday (*Prešernov dan, slovenski kulturni praznik*)
- **Easter Sunday** and **Monday** (different each year according to the lunar calendar) (*velikonočna nedelja in ponedeljek, velika noč*)
- 27 April: **Day of Uprising Against Occupation** (*dan upora proti okupatorju*)
- 1–2 May: **May Day Holiday** (*praznik dela*)
- 25 June: **Statehood Day** (*dan državnosti*)
- 15 August: **Assumption Day** (*Marijino vnebovzetje – veliki šmaren*)
- 31 October: **Reformation Day** (*dan reformacije*)
- 1 November: **Day (of Remembrance) of the Dead** *dan spomina na mrtve* or *dan mrtvih*
- 25 December: **Christmas** (*božič*)
- 26 December: **Independence and Unity Day** (*dan samostojnosti in enotnosti*)

List of social networks groups

SOCIAL NETWORKS

WHAT

Social networks are a useful and fast way of communication in Slovenia. You can contact many organisations and institutions through social networks.

- Facebook: it's one of the most used social network tools. You can find groups with different aims like job markets or groups of foreigners living in Slovenia or various organizations.



- LinkedIn: a Social network where you can present yourself for professional purposes, to connect with potential business partners or to present yourself to potential employers.
- Twitter: Twitter is a well-known social network and many organizations and institutions have an active account with updated information.
- Youtube: It's a video-sharing website. The site allows users to upload, view, rate, share, add to favourites, report and comment on videos. Available content includes music videos, short and documentary films, audio recordings, movie trailers and other content such as video blogging or educational videos.

List of support services regarding participation in society

MINISTRY OF THE INTERIOR, INTERNAL ADMINISTRATIVE AFFAIRS, MIGRATION AND NATURALIZATION DIRECTORATE (MINISTRSTVO ZA NOTRANJE ZADEVE, DIREKTORAT ZA UPRAVNE NOTRANJE ZADEVE, MIGRACIJE IN NATURALIZACIJO)

WHAT

Internal Administrative Affairs, Migration and Naturalization Directorate is a national body which monitors the situation in the area of migration, international protection and integration of persons under international protection.

WHERE

Ministry of interior, Internal administrative affairs, migration and naturalisation directorate, migration office (*in Slovene*):

http://www.mnz.gov.si/si/o_ministrstvu/organiziranost/direktorat_za_upravne_notranje_zadeve_migracije_in_naturalizacijo/

Štefanova 2, 1501 Ljubljana

Office for migration (*Urad za migracije*)

Tel: 01 428 46 80



GOVERNMENT OFFICE FOR SUPPORT AND INTEGRATION OF MIGRANTS (URAD VLADE ZA OSKRBO IN INTEGRACIJO MIGRANTOV)

WHAT

The Governmental Office for Support and Integration of Migrants provides material support and coordinates implementation of rights for asylum seekers and persons granted international protection.

WHERE

Government Office for Support and Integration of Migrants (in Slovene):

<http://www.uoim.gov.si/>

Cesta v Gorice 15, 1000 Ljubljana

Tel: (01) 200 84 01

Email: uoim.mnz@gov.si

ADMINISTRATIVE UNITS (UPRAVNE ENOTE)

WHAT

Administrative units are local bodies of public administration.

At the Administrative unit, you can change your personal name, apply for Slovenian citizenship, get married, arrange your ID card and your passport, register your permanent or temporary address, get your driving licence recognized or renewed and register your vehicle.

WHERE

List of administrative units in Slovenia (*in Slovene*)

<http://www.upravneenote.gov.si/>

INTERNATIONAL ORGANIZATION FOR MIGRATION - IOM

WHAT

IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental



partners.

WHERE

International Organization for Migration – IOM, Slovenia (in English):

<https://www.iom.int/countries/slovenia>

Dunajska cesta 5, 1000 Ljubljana

Tel: (01) 434 73 51

Email: iomljubljana@iom.int

SLOVENSKA FILANTROPIJA (SLOVENIAN PHILANTHROPY)

WHAT

They provide advice, information, psychosocial support and advocacy for various marginalized groups of migrants, such as asylum seekers, refugees, unaccompanied children, undocumented migrants and migrant workers.

WHERE

Slovenska Filantropija: <http://www.filantropija.org>

Cesta Dolomitskega odreda 11, Ljubljana 1000

Tel: +386 1 43 01 288

Email: info@filantropija.org,

ASSOCIATION ODNOS (DRUŠTVO ODNOS)

WHAT

They provide psychosocial support to migrants and their families. They provide individual counselling and different types of group work and free time activities for children, youth and adults.

WHERE

Association Odnos (*in Slovene*): <http://odnos.si/>

Mala Loka 22, 1230 Domžale



Unit in Ljubljana:

Einspielerjeva ulica 6, 1000 Ljubljana, 1. nad.

Telefon: 041 552 628

E-mail: drustvoodnos@gmail.com ,

Za prostovoljsko delo:

prostovoljstvo.odnos.

ljubljana@gmail.com

Unit in Mariboru:

Glavni trg 17b,

2000 Maribor

Telefon: 031 773 227

Email: renata.drustvoodnos@gmail.com

DELAVSKA SVETOVALNICA (CONSELLING OFFICE FOR WORKERS)

WHAT

Delavska svetovalnica provides support, advocacy, and protection in the field of work to most vulnerable groups such as migrants, refugees and asylum seekers. They also aim for development of labour, social and statutory rights of workers.

WHERE

Delavska svetovalnica (*in English*): <http://www.delavskasvetovalnica.si/?lang=en>

Dalmatinova 4, 1000 Ljubljana

Tel: 080 14 34

Email: info@delavskasvetovalnica.si

CNVOS - CENTRE FOR INFORMATION SERVICE, CO-OPERATION AND



DEVELOPMENT OF NGOS

WHAT

If you need help with founding an association or an Institute, you can get support at CNVOS.

WHERE

CNVOS – Centre for information service, co-operation and development of NGOs *(in English)*.

http://www.cnvos.si/article?path=/english/about_cnvos/cnvos_in_a_nutshell

MINISTRY OF CULTURE

WHAT

You can register a church or a religious community at the Ministry of Culture.

WHERE

Ministry of Culture (Ministrstvo za Kulturo) *(in Slovene)*: <http://www.mk.gov.si/si/>

Maistrova ulica 10, 1000 Ljubljana

Tel: (01) 369 59 00

Email: gp.mk@gov.si

MOVIT, INSTITUTE FOR THE DEVELOPMENT OF YOUTH MOBILITY

WHAT

MOVIT is the the national agency for the EU Youth programme, dedicated to networking among youth organisations and other institutions active in this field and supporting the development of bilateral collaborations, announcing and organising international camps, summer schools, and placements. It also supports study mobility in youth voluntary service and promotes informal learning. It also offers a service called Eurodesk, where young people can obtain useful information about EU and opportunities within EU. More information on MOVIT (in English):

https://www.culture.si/en/MOVIT,_Institute_for_Development_of_Youth_Mobility



WHERE

MOVIT

<http://www.movit.si/erasmus-mladi-v-akciji/>

Dunajska 5, SI-1000 Ljubljana

Tel: +386 (0)1 430 47 47

Email: info@movit.si

CMEPIUS - CENTRE OF THE REPUBLIC OF SLOVENIA FOR MOBILITY AND EUROPEAN EDUCATIONAL AND TRAINING PROGRAMMES

WHAT

CMEPIUS administers and informs about various EU educational exchange programs and grants (e.g. Erasmus Mundus, Grundtvig, CEEPUS, Comenius ...).

WHERE

<http://www2.cmepius.si/en/>

Ob železnici 30a, SI-1000 Ljubljana

Tel: +386-1-620-94-50

Email: info@cmepius.si



List of support services and projects addressing persons with special needs

PENSION AND DISABILITY INSURANCE INSTITUTE SLOVENIA

WHAT

At Pension and Disability Insurance Institute Slovenia you can get the following support:

- Disability pension
- Disability Benefit
- Part Disability Benefit
- Disability allowance for physical damage
- Attendance allowance
- Vocational rehabilitation
- Reassignment to Another Job
- Part-Time Work

WHERE

Pension and Disability Insurance Institute Slovenia

<https://www.zpiz.si/cms/?ids=zpizen>

Kolodvorska ulica 15, Ljubljana

Tel: +386 1 474 51 00

Email: informacije@zpiz.si

CENTRE OF SOCIAL WORK

WHAT

At the Centre of Social work the following support is offered to persons with special needs

- Disability allowance and allowance for care and assistance
- Income Support /Social Protection Allowance
- Allowance for Child Care



-
- Care at Home
 - Family Assistant
 - Part payment for lost income
 - The right to an interpreter for a deaf person

WHERE

You can assert this right at [the local Centre of Social Work](#).

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

FINANCIAL OFFICE

WHAT

If you have the status of person with special needs, you can be exempted from paying some taxes or the amount to pay can be reduced.

WHERE

[Financial Office](#) – addresses and contacts (*in English*)

<http://www.fu.gov.si/en/contacts/>

ADMINISTRATIVE UNIT

WHAT

Persons with special needs can apply for the following support at the

Administrative unit:

Technical Equipment

Adaptation of a Vehicle

EU Disability Card

Parking Card

WHERE

Administrative unit. – <http://www.upravneenote.gov.si/>



ARNES

WHAT

For free access to the internet for persons with disabilities you should contact Arnes.

WHERE

Arnes (*in English*) <http://www.arnes.si/en/>

RADIO AND TELEVISION SLOVENIA

WHAT

you can be exempted from the TV/Radio fee. To get more information contact TV/Radio Slovenia.

WHERE

Radio and television Slovenia (*in Slovene*):
<https://www.rtv slo.si/strani/a-oprostitev-placevanja-prispevka/226>

RED CROSS SLOVENIA

WHAT

You can apply for subsidized Vignette for the motorway at the Red Cross.

WHERE

Red Cross Slovenia <http://www.rks.si/>

HEALTH INSURANCE INSTITUTE OF SLOVENIA

WHAT

At the Health Insurance Institute of Slovenia you arrange your compulsory health insurance that covers the medical rehabilitation and the medical equipment if you



need it.

WHERE

Health Insurance Institute of Slovenia (*Zavod za zdravstveno zavarovanje Slovenije*) (*in English*).

<http://www.zzzs.si/indexeng.html>

LABOUR AND SOCIAL COURT (DELOVNO IN SOCIALNO SODIŠČE)

WHAT

If you think your rights have been violated you can ask for counselling at the Work Inspectorate of Slovenia

WHERE

Labour and Social Court (in Slovene): <http://www.sodisce.si/dsslj/>

Resljeva c. 14, 1000 Ljubljana

Tel.: (01) 300 35 20

Email: urad.dslj@sodisce.si

ASSOCIATION OF STUDENTS WITH DISABILITIES OF SLOVENIA

WHAT

For more information regarding students with special needs, contact the Association of Students with disabilities of Slovenia

WHERE

Association of Students with disabilities of Slovenia (*in Slovene*).

<http://www.dsis-drustvo.si/>

EMPLOYMENT SERVICE OF SLOVENIA

WHAT



Employment Service of Slovenia helps you with different forms of employment

- Employment Rehabilitation
- Supported Employment
- Sheltered Employment

WHERE

Employment Service of Slovenia – List and contacts.

<http://english.ess.gov.si/>



Support services and projects regarding driving and transport

DRIVING SCHOOLS IN SLOVENIA

WHAT

At a driving school you learn how to drive and obtain a driving licence.

WHERE

List of driving schools in Slovenia.

<http://solevoznje.si/>

VALIDITY OF FOREIGN DRIVING LICENCE

WHAT

A request for the replacement of a driving licence can be filed at any administrative unit. Find the list of administrative units

WHERE

List of administrative units

<http://www.upravneenote.gov.si/>

ADMINISTRATIVE UNITS

WHAT

you can get more information on vehicle registration at an administrative unit.

WHERE

List of administrative units

<http://www.upravneenote.gov.si/>



TECHNICAL EXAMINATION OF A VEHICLE

WHAT

Technical examination of the vehicle is compulsory in Slovenia before vehicle registration.

WHERE

List of technical examination providers:

https://www.avp-rs.si/wp-content/uploads/2016/08/SEZNAM_STROKOVNIH_ORGANIZACIJ-19.8.2016.xlsx

BUS (AVTOBUS)

WHAT

Information on bus transportation in Slovenia

WHERE

Bus station Ljubljana (*Avtobusna postaja Ljubljana*), all bus connection in Slovenia

– Info centre phone: 1991; <https://www.ap-ljubljana.si/en/>

Flixbus:

https://www.flixbus.com/?_ga=2.266664590.1210202607.1495544914-100410584.1495544914

RAILWAY (ŽELEZNICA, VLAK)

WHAT

Information on passenger transport on Railways in Slovenia.

WHERE

Slovenian railway (*Slovenske železnice*)

<http://www.slo-zeleznice.si/en/>

Info centre phone: 1999



AIRPLANE (LETALO)

WHAT

Information on Ljubljana and Maribor Airport

Where

Ljubljana airport <http://www.lju-airport.si/en/Main/>

Maribor airport, <http://www.maribor-airport.si/en/Home.aspx>

CITY BICYCLE (MESTNO KOLO)

WHAT

In Ljubljana, Maribor, Kranj and Piran you can use the city bicycle system where you can rent a bicycle and travel freely by day and by night.

WHERE

Ljubljana: BIKIKELJ – <http://en.bicikelj.si/How-does-it-work>

Maribor: BIKIKEL – <http://www.bcikel.si/Default.aspx>

Kranj: KR S KOLESOM – <http://www.krskolesom.si/>

PREVOZI

WHAT

A system of car-sharing, where car drivers offer rides to anyone interested.

WHERE

Prevozi: <https://prevoz.org/kakodeluje/>

PRIVATE AIRPORT TRANSPORT COMPANIES

WHAT



Private companies offer Airport transport to nearby airports.

If you fly from one of the nearby in neighbouring countries, you can use this transport service to take you to the airport.

WHERE

GoOpti – airport transfer, <https://www.goopti.com/en/about/about-us>



List of support services and projects regarding social support

CENTRE OF SOCIAL WORK (CENTER ZA SOCIALNO DELO)

WHAT

At the Centre of Social work you may get information and submit applications for professional support, financial benefits and subsidies:

- Financial social assistance
- Extraordinary financial social assistance
- Income support / social protection allowance
- The right to payment of contributions for compulsory health insurance
- Right to cover the difference up to the full value of medical services
- Reduced kindergarten payment
- School meals subsidy and school lunch subsidy
- Rent assistance
- Low-income assistance
- First social aid (Prva socialna pomoč)
- Counselling for families and children

WHERE

List of Centres for Social Work:

http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/

NON-PROFIT HOUSING FUNDS

WHAT

Non-profit housing is available to people with low to middle income.

The providers are municipalities and non-profit organizations. You can rent a non-profit dwelling only if you're a citizen of the Republic of Slovenia and you fulfil other required criteria.

WHERE



- Residential Fund of Republic of Slovenia (*Stanovanjski sklad Republike Slovenije, javni sklad*) Poljanska cesta 31, P.P. 2044, 1000 Ljubljana; T: +386 (1) 4710 500; E: ssrsinfo@ssrs.si, <http://ssrs.si/kontakt>
- Public Residential Fund of Municipality of Ljubljana (Javni stanovanjski sklad Mestne občine Ljubljana), Zarnikova ulica 3, P.P. 2012, 1104 Ljubljana, T: +386 306 14 36. mol@ljubljana.si, <http://www.jssmol.si/domov/>
- Public Intermunicipal Fund Maribor (Javni medobčinski stanovanjski sklad Maribor), Grajski trg 1, 2000 Maribor, T: +386 (0)2 250 63 10, info@jmss-mb.si, <http://www.jmss-mb.si/index.php/sl/>

RENT ASSISTANCE FOR BENEFICIARIES OF INTERNATIONAL PROTECTION

WHAT

Beneficiaries of international can apply for rent assistance in the first two years of granted international protection.

WHERE

Government Office for Support and Integration of Migrants, Cesta v Gorice 15,
1000 Ljubljana
Tel: +386 1 / 200 84 01, uoim.mnz@gov.si, <http://www.uoim.gov.si/en/>

MINISTRY OF LABOUR, FAMILY, SOCIAL AFFAIR AND EQUAL OPPORTUNITIES

WHAT

To find out more about financial housing support for Persons with special needs you can contact the Ministry of Labour, Family, Social Affair and Equal Opportunities.

WHERE

Ministry of Labour, Family, Social Affair and Equal Opportunities
Disabled, War Veterans, Victims of War Directorate
http://www.mddsz.gov.si/en/areas_of_work/invalidi_vzv/



Kotnikova 28, 1000 Ljubljana,
Tel: 01 369 77 00,
Email: gp.mddsz@gov.si,

SAFE HOUSES AND MOTHERS HOMES FOR WOMEN

WHAT

Safe house or a Mothers home for women who are victims of violence or in difficult social and financial situation.

WHERE

- Centre for social work or contact a shelter – list-
http://www.mddsz.gov.si/si/delovna_podrocja/sociala/izvajalci/csd/
- List of the safe houses.
http://www.mddsz.gov.si/si/delovna_podrocja/sociala/programi_socialnega_varstva/varne_hise/
- List of mothers homes
<https://www.scsd.si/materinski-domovi.html>

EMPLOYMENT SERVICE OF SLOVENIA (ZAVOD REPUBLIKE SLOVENIJE ZA ZAPOSLOVANJE – ZRSZ)

WHAT

To file a claim for unemployment benefit (*Denarno nadomestilo*) you should contact the Employment Service of Slovenia.

WHERE

Employment Service of Slovenia – list of local labour offices, other offices and contacts

http://english.ess.gov.si/about_ess/addresses_and_working_hours

CARITAS SLOVENIA (KARITAS SLOVENIJA)

WHAT



Karitas Slovenia offers direct help with food packages for individuals and families who lack the basic means for subsistence. They provide psychosocial support for migrants in cooperation with other NGOs. They organize programmes such as summer camps for refugees, summer holidays for refugee families and children, workshops for migrants.

WHERE

Caritas Slovenia

<http://www.karitas.si/>

Kristanova ulica 1, 1000 Ljubljana

Te: +386 1 300-59-60,

Email: info@karitas.si,

RED CROSS SLOVENIA (RDEČI KRIŽ SLOVENIJE)

WHAT

Red cross Slovenia helps socially endangered individuals and families with food packages, hygienic supplies, clothing and footwear, furniture and white goods.

WHERE

Red cross Slovenia

<http://www.rks.si/sl/English/>

Mirje 19, 1000 Ljubljana

T: +386 01 24 14 300

E: rdeci.kriz@rks.si

SLOVENIAN ASSOCIATION OF FRIENDS OF YOUTH (ZVEZA PRIJATELJEV MLADINE SLOVENIJE)

WHAT

Organization that supports children from disadvantaged background in various ways.

WHERE



Slovenian association of friends of youth

<http://en.zpms.si/projects/>

Miklošičeva 16, 1000 Ljubljana

T: +386 1 239 67 20

E: info@zpms.si

PRO BONO LEGAL AID – FREE LEGAL AID

WHAT

Courts and attorneys providing free legal aid.

WHERE

List of courts in Slovenia

http://www.sodisce.si/sodisca/sodni_sistem/seznam_sodisc/#

List of attorneys who offer free legal aid (look for “*brezplačna pravna pomoč*”):

<http://www.odv-zb.si/zbori/obmocni-zbori/obmocni-zbor-ljubljana>

HUMAN RIGHTS OMBUDSMAN

WHAT

Human Rights Ombudsman is responsible for protection of human rights and fundamental freedoms in relation to state authorities, local authorities, and persons in public office.

WHERE

Human Rights Ombudsman of the Republic of Slovenia

<http://www.varuh-rs.si/kontakt/how-to-reach-us/?L=6>

Dunajska cesta 56 (4th floor), 1109 Ljubljana,

Tel: 01 475 00 50,

Free phone: 080 15 30,

Email: info@varuh-rs.si



INSTITUTE FOR FREE LEGAL AID (ZAVOD ZA BREZPLAČNO PRAVNO POMOČ)

WHAT

A non-profit institute offering free legal aid and legal advice.

WHERE

Zavod za brezplačno pravno svetovanje

Murgle 141, 1000 Ljubljana

Office in Dobrova: Stara cesta 13, 1356 Dobrova

E: info@brezplacnapravnapomoc.si,

PIC – PRAVNO INFORMACIJSKI CENTER

WHAT

They provide protection of asylum applicants, refugees, foreigners, migrants. In the framework of the law on foreigners and international protection they offer legal counselling and informing regarding managing of their status, protection and their access to social, economic and other rights.

WHERE

Pravno-informacijski center nevladnih organizacij – PIC

<http://pic.si/about/>

Metelkova 6, 1000 Ljubljana

Tel: +386 1 521 18 88

Email: [pic \(@\) pic.si](mailto:pic@pic.si),

HUMANITARIAN ASSOCIATION LAW FOR ALL (PRAVO ZA VSE)

WHAT

Law students from University of Maribor offer free on-line legal advice to all who need it. You can write to them in Slovenian, English, Croatian, Serbian and Bosnian language.



WHERE

Humanitarian Association Law for all
<http://www.pravozavse.si/>

OTHER LEGAL AID

WHAT

If you need legal representation of any kind, you can contact any law firm to hire legal representation.

WHERE

List of attorneys who offer legal aid in Slovenia (*in Slovenian*)
<http://www.odv-zb.si/zbori/obmocni-zbori/obmocni-zbor-ljubljana>

SLOVENIAN PHILANTHROPY (SLOVENSKA FILANTROPIJA)

WHAT

They offer support for refugees and asylum seeker at initial integration programme, finding accommodation facilities, psychosocial aid, supporting and organizing refugee education, Slovenian language lessons, organize self-help groups, including volunteers in refugee aid and other activities.

WHERE

Slovenska filantropija
Cesta Dolomitskega odreda 11, 1000 Ljubljana
(0)1 430 1288, 433 4024, 433 5106
info@filantropija.org

JESUIT ASSOCIATION FOR REFUGEES SLOVENIA

WHAT

Religious association. Visits those in centres and organises social support for asylum seekers and refugees.



WHERE

Jesuit Association for Refugees Slovenia

Zrinjskega Cesta 9, 1000 Ljubljana

Tel: +386 14 30 00 58

Email: europe.admin@jrs.net (Slovenian direct email is not working)

ASSOCIATION ODNOS (DRUŠTVO ODNOS)

WHAT

They provide psychosocial support to migrants and their families. They provide individual counselling and different types of group work and free time activities for children, youth and adults.

WHERE

Association Odnos (*in Slovene*): <http://odnos.si/>

Mala Loka 22, 1230 Domžale

Unit in Ljubljana:

Einspielerjeva ulica 6,

1000 Ljubljana, 1. nad.

Telefon: 041 552 628

E-mail: drustvoodnos@gmail.com,

Za prostovoljsko delo:

prostovoljstvo.odnos.

ljubljana@gmail.com

Unit in Maribor:

Glavni trg 17b, 2000 Maribor

Telefon: 031 773 227

Email: renata.drustvoodnos@gmail.com



SOS HELP-LINE (SOS TELEFON – ZA ŽENSKE IN OTROKE – ŽRTVE NASILJA)

WHAT

SOS Help-line is intended for all who experience domestic violence or violence from their partners, relatives, violence at a work place or in other relationships. Available only in Slovenian language.

WHERE

SOS Help-line

Free number: 080 11 55,

when: workdays: 12 noon – 10 p. m., Saturdays, Sundays and Bank Holidays: 6 p. m. – 10 p. m.,

<http://www.drustvo-sos.si/?lang=en>

TOM – NATIONAL TELEPHONE HELPLINE – PHONE FOR CHILDREN AND YOUNG PEOPLE (SLOVENSKO)

WHAT

TOM is a free telephone line for children and young people who can get support and help on any topic. They provide psychosocial help through conversation with trained counsellors. Conversations are confidential and anonymous.

WHERE

TOM telephone (in English, Slovenian?)

Free number: 116 111 (every day: 12:00 noon – 20:00 p.m.)

<http://www.e-tom.si/kam-po-pomoc/231>

HELP-LINE IN CRISIS (KLIC V DUŠEVNI STISKI)

WHAT

Anyone of any age who is experiencing a personal, emotional or mental health crisis can call. When you call you will always speak with a professional counsellor.



WHERE

Help-line in crisis (in English, Slovenian?)

T: 01/ 520 99 00

when: every day between 7 p.m. and 7 a.m.

MINISTRY OF LABOUR, FAMILY, SOCIAL AFFAIRS AND EQUAL OPPORTUNITIES

WHAT

More information about Legal representation of unaccompanied minors you can get at the Ministry of Labour, Family, Social Affairs and Equal Opportunities

WHERE

Ministry of Labour, Family, Social Affairs and Equal Opportunities

Kotnikova 28

1000 Ljubljana

T: +386 1 369 77 00

E: gp.mddsz@gov.si



List of support services and projects regarding housing

PRIVATE REAL ESTATE AGENCIES

WHAT

Agencies that offer information on rental properties and assist with the renting procedure.

WHERE

List of real estate agencies.

<http://www.realestate-slovenia.info/nepremicninske-agencije.html>

INTERNET REAL ESTATE ADVERTISING

WHAT

Real estate advertising medium offer real estate from real estate agencies and individual sellers.

WHERE

(in English and Slovenian) <http://www.realestate-slovenia.info/>

(in Slovenian) <http://www.bolha.com/nepremicnine/>

(in Slovenian, English and Russian) <https://www.sloveniaestates.com/>

PAPER MEDIA

WHAT

Media advertise real estate offers in paper editions of newspapers and on online portals.

WHERE



(in Slovenian) <http://nepremicnine.deloindom.si/>

SOCIAL NETWORKS

WHAT

Individuals offer and seek real estate on public networks, like Facebook.

WHERE

Facebook: Stanovanjce, kje si?

NON-PROFIT HOUSING

WHAT

Non-profit housing is available to people with low to middle income.

The providers are municipalities and non-profit organizations. You can rent a non-profit dwelling only if you're a citizen of the Republic of Slovenia.

WHERE

(in Slovenian) <http://ssrs.si/>

(in Slovenian)

<http://www.jssmol.si/dodeljevanje-stanovanj-za-upravicence/dodeljevanje-neprofit-nih-stanovanj-v-najem/>

(in Slovenian) <http://www.jmss-mb.si/index.php/sl/>

REFUGEES WELCOME

WHAT

Refugees Welcome is an on-line platform which enables individuals and refugees to connect. Individuals can offer to share their flat with refugees and thus enable them faster integration into the new society.

WHERE



(in Slovenian) <http://refugees-welcome.si/>

MINISTRY OF JUSTICE

WHAT

More information on what conditions you can buy real estate in Slovenia.

WHERE

Ministry of Justice (in English) <http://www.mp.gov.si/en/>

Župančičeva 3, 1000 Ljubljana,

Tel: +386 1 369 5342,

Email: [gp.mp\(at\)gov.si](mailto:gp.mp(at)gov.si)

-



List of advisory bodies

MINISTRY OF THE INTERIOR, INTERNAL ADMINISTRATIVE AFFAIRS, MIGRATION AND NATURALIZATION DIRECTORATE (MINISTRSTVO ZA NOTRANJE ZADEVE, DIREKTORAT ZA UPRAVNE NOTRANJE ZADEVE, MIGRACIJE IN NATURALIZACIJO)

WHAT

Internal Administrative Affairs, Migration and Naturalization Directorate is a governmental body which monitors the situation in the area of migration, international protection and integration of persons under international protection and foreigners. It adopts relevant measures, supervises the implementation of laws and other regulations on migration and international protection. It also provides assistance in integration into Slovenian society. The Ministry employs special advisors for persons granted international protection. Their main role is to support beneficiaries in the integration process and to cooperate with key institutions and civil society.

WHERE

Ministry of Interior, Internal administrative affairs, migration and naturalisation directorate, migration office (*in Slovene*):

http://www.mnz.gov.si/si/o_ministrstvu/organiziranost/direktorat_za_upravne_notranje_zadeve_migracije_in_naturalizacijo Štefanova 2, 1501 Ljubljana

Office for migration (*Urad za migracije*)

Tel: 01 428 46 80

GOVERNMENT OFFICE FOR SUPPORT AND INTEGRATION OF MIGRANTS (URAD VLADE ZA OSKRBO IN INTEGRACIJO MIGRANTOV)

WHAT

The Governmental Office for Support and Integration of Migrants provides material support and coordinates implementation of rights of asylum seekers and persons granted international protection.

They manage the accommodation facilities like asylum centre and integration



centre.

They provide various support services (healthcare, psychosocial help, counselling, informing), help at asserting rights and organize the integrational process. They manage the cooperation with NGOs and other organizations that are active in the field of support and integration. They cooperate in intersectoral implementation of integration measures.

WHERE

Government Office for Support and Integration of Migrants (in Slovene):

<http://www.uoim.gov.si/>

Cesta v Gorice 15, 1000 Ljubljana

Tel: (01) 200 84 01

Email: uoim.mnz@gov.si

ADMINISTRATIVE UNITS (UPRAVNE ENOTE)

WHAT

Administrative units are local bodies of public administration.

At Administrative unit you can change your personal name, apply for Slovenian citizenship, get married, arrange your ID card and your passport, register your permanent or temporary address, get your driving licence recognized or renewed and register your vehicle. At some administrative units there is a special department for foreigners where you can apply for the single residence and work permit if you're already in Slovenia, for prolongation of your residence permit, or for a Slovenian language course.

WHERE

List of administrative units in Slovenia (*in Slovene*).

<http://www.upravneenote.gov.si/>

INTERNATIONAL ORGANIZATION FOR MIGRATION – IOM

WHAT



IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. They help to ensure the orderly and humane management of migration, promote international cooperation on migration issues, assist in the search for practical solutions to migration problems and provide humanitarian assistance to migrants in need, including refugees and internally displaced people. IOM works in the four broad areas of migration management: migration and development, facilitating migration, regulating migration, forced migration.

WHERE

International Organization for Migration – IOM, Slovenia (in English):

<https://www.iom.int/countries/slovenia>

Dunajska cesta 5, 1000 Ljubljana

Tel: (01) 434 73 51

Email: iomljubljana@iom.int

SLOVENSKA FILANTROPIJA

WHAT

They offer support for refugees and asylum seeker at initial integration programme by finding accommodation facilities, psychosocial aid, supporting and organizing refugee education, Slovenian language lessons, self-help groups and other activities.

WHERE

Slovenska filantropija

Cesta Dolomitskega odreda 11, 1000 Ljubljana

(0)1 430 1288, 433 4024, 433 5106

info@filantropija.org

ASSOCIATION ODNOS (DRUŠTVO ODNOS)

WHAT



They provide psychosocial support to migrants and their families such as individual counselling and different types of group work and free time activities for children, youth and adults.

WHERE

Association Odnos (*in Slovene*): <http://odnos.si/>

Mala Loka 22, 1230 Domžale

Unit in Ljubljana:

Einspielerjeva ulica 6,

1000 Ljubljana, 1. nad.

Telefon: 041 552 628

E-mail: drustvoodnos@gmail.com,

Za prostovoljsko delo:

[prostovoljstvo.odnos.](mailto:prostovoljstvo.odnos.ljubljana@gmail.com)

ljubljana@gmail.com

Unit in Maribor:

Glavni trg 17b, 2000 Maribor

Telefon: 031 773 227

Email: renata.drustvoodnos@gmail.com

DELAVSKA SVETOVALNICA (CONSELLING OFFICE FOR WORKERS)

WHAT

Delavska svetovalnica provides support, advocacy, and protection in the field of work to most vulnerable groups such as migrants, refugees and asylum seekers. They also aim for development of labour, social and statutory rights of workers.

WHERE

Delavska svetovalnica (*in English*): <http://www.delavskasvetovalnica.si/?lang=en>

Dalmatinova 4, 1000 Ljubljana

Tel: 080 14 34



Email: info@delavskasvetovalnica.si